# OFFICE OF ADMINISTRATIVE HEARINGS SPECIAL EDUCATION DIVISION STATE OF CALIFORNIA

### SPECIAL EDUCATION ADVISORY COMMITTEE MEETING

MAY 10, 2013

10:00 A.M. - 1:00 P.M.

# JOINT SESSION

SACRAMENTO, CALIFORNIA VAN NUYS, CALIFORNIA

Official Transcriber: Corinne Yanosy

## COMMITTEE MEMBERS PRESENT:

NORTHERN CALIFORNIA

TRACI BEAN
VALERIE MULHOLLEN
MARCY GUTIERREZ
MARY PEITSO

SAM NEUSTADT MARY PEITSO

# SOUTHERN CALIFORNIA

MARGARET DALTON
ELIAS ECONOMOU
CAROL LALLY
MIHO MURAI
COLE DALTON
MARGARET ADAMS

# COMMITTEE MEMBERS NOT PRESENT:

STEPHEN COCHRANE
AMY FOODY
SUNDEE JOHNSON
BLANCA SIEBELS
SUSIE MALLOY
KENT REZOWALLI
CATHERINE SHERMAN
LOREN SOUKUP

## ALSO PRESENT:

JUDGE JUDITH KOPEK, Administrative Law Judge MELISSA CROWELL, Deputy Director JUDGE BOB VARMA JUDGE RICHARD BREEN JUDGE MARGARET BROUSSARD JUDGE SABRINA KONG

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1 PROCEEDINGS ADMINISTRATIVE LAW JUDGE KOPEC: All right. 3 Nuys, you ready to go live? 4 ADMINISTRATIVE LAW JUDGE BREEN: Yes, Judge Kopec. 5 Are we waiting for Ms. Adams or we (overlapping) --6 ADMINISTRATIVE LAW JUDGE KOPEC: No, as you have four --8 ADMINISTRATIVE LAW JUDGE BREEN: Yes. 9 ADMINISTRATIVE LAW JUDGE KOPEC: We have five here 10 in Sacramento. We have a quorum in both locations and we 11 can go ahead and get started. 12 ADMINISTRATIVE LAW JUDGE BREEN: 13 ADMINISTRATIVE LAW JUDGE KOPEC: All right. 14 ready to go live? Okay. Well, good morning, everybody. 15 This is the spring meeting of the Office of Administrative 16 Hearings, Special Education Committee. I am Judith Kopec, 17 the Presiding Administrative Law Judge in Sacramento for the 18 Special Education Division. I welcome all of our members, 19 and members of the public here in Sacramento, as well as our 20 Van Nuys location, and everybody watching in cyber land on 2.1 our webcast. Very pleased that each of you are able to join 22 us this morning. 23 Our first order of business, as usual, is to see

if any of the committee members would like to serve as

facilitator for the meeting. Here in Northern California,

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1	any volunteers? If not, would there be any objection to me
2	serving as the facilitator?
3	UNIDENTIFIED FEMALE: No objection.
4	ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Thank you
5	very much. I'd be more than happy to do that. And in Van
6	Nuys, would any committee member like to serve as
7	facilitator? Would there be any objection to Judge Breen
8	serving as facilitator?
9	UNIDENTIFIED FEMALE: No objection.
10	ADMINISTRATIVE LAW JUDGE KOPEC: All right.
11	ADMINISTRATIVE LAW JUDGE BREEN: No objection from
12	the committee members.
13	ADMINISTRATIVE LAW JUDGE KOPEC: All right.
14	Terrific. Thank you very much. The second item would be to
15	see if any committee members would like to serve as note
16	taker to just take notes concerning the meeting this
17	morning. Any interested note takers?
18	MS. GUTIERREZ: I'll take the notes.
19	ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Terrific.
20	Thank you, Ms. Gutierrez. And in Southern California?
21	ADMINISTRATIVE LAW JUDGE BREEN: I'm shocked; Ms.
22	Murai has raised her hand.
23	ADMINISTRATIVE LAW JUDGE KOPEC: All right. Ms.
24	Murai, that seems to be your role, and I appreciate your
25	doing that over the next last several meetings. Okay.

1	What I'd like to do is have each of the committee members go
2	ahead and introduce themselves starting in Northern
3	California, and let's start with Ms. Bean.
4	MS. BEAN: I'm Traci Bean. Do we need to say
5	anything else or just our name?
6	ADMINISTRATIVE LAW JUDGE KOPEC: Whatever you'd
7	like to say in terms of introduction. Maybe your commitment
8	your connection to special ed
9	MS. BEAN: I'm a speech/language pathologist. I
10	have a daughter that is in special ed and I am also the
11	clinic director for Total Education Solutions, and we're a
12	non-public agency providing special ed services.
13	ADMINISTRATIVE LAW JUDGE KOPEC: Terrific.
14	Welcome.
15	ADMINISTRATIVE LAW JUDGE VANDEVERE: Ms. Peitso?
16	MS. PEITSO: I'm Mary Peitso, I have a son who
17	will be 16 soon with Asperger's Syndrome, and a daughter
18	who's 12 with dyslexia, and I also advocate on behalf of
19	other families.
20	ADMINISTRATIVE LAW JUDGE KOPEC: Welcome.
21	MS. PEITSO: Thank you.
22	ADMINISTRATIVE LAW JUDGE KOPEC: Mr. Neustadt?
23	MS. NEUSTADT: Sam Neustadt, I'm the assistant
24	superintendent of the Salinas SELPA, representing the State
25	SELPA Association.

1	ADMINISTRATIVE LAW JUDGE KOPEC: Perfect. And I'd
2	like to welcome Ms. Mulhollen, she is a new member. She
3	replaced Margaret Broussard, who has joined the Office of
4	Administrative Hearings as an Administrative Law Judge. So
5	welcome, Ms. Mulhollen.
6	MS. MULHOLLEN: Valerie Mulhollen. I am a special
7	education attorney representing the parents and children,
8	and I was formerly a teacher for emotionally disturbed
9	children for about ten years.
10	ADMINISTRATIVE LAW JUDGE KOPEC: Welcome. And Ms.
11	Gutierrez?
12	MS. GUTIERREZ: And my name is Marcy Gutierrez,
13	I'm an attorney that represents school districts. I'm with
14	the law firm of Lozano Smith, and I formerly was a high
15	school teacher.
16	ADMINISTRATIVE LAW JUDGE KOPEC: Welcome. And in
17	Van Nuys, I'll turn it over to Judge Breen.
18	ADMINISTRATIVE LAW JUDGE BREEN: Okay. And
19	starting on my right.
20	MS. DALTON: I'm Cole Dalton, I'm an attorney
21	working with school districts and occasionally parents. I
22	think that's it.
23	MR. ECONOMOU: Eli Economou, I'm a student side
24	attorney.

MS. MURAI: Miho Miry, I'm a -- I represent

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students and parents, and I also was a former elementary school teacher.

MS. LALLY: Carol Lally, I am the parent of a child with special needs, and I am the chair of the CAC from Southwest SELPA.

ADMINISTRATIVE LAW JUDGE KOPEC: And that's -- I take it that's all the members in Van Nuys?

ADMINISTRATIVE LAW JUDGE BREEN: Plus one.

ADMINISTRATIVE LAW JUDGE KOPEC: Okay.

MS. ADAMS: Margaret Adams, I represent parents.

ADMINISTRATIVE LAW JUDGE BREEN: Just in time, Ms.

12 Adams.

MDMINISTRATIVE LAW JUDGE KOPEC: Thank you very much, Ms. Adams. I appreciate it. You may find a voicemail message from me, but I'm glad that you're here. We just had (inaudible). All right. Thank you and welcome to all the members. What I would like to do next is introduce the Office of Administrative Hearings staff who are here with us today. And first off I would like to introduce our new Deputy Director, Melissa Crowell.

MS. CROWELL: Good morning, everyone. And on behalf of Linda Cabatic, Director of Office of Administrative Hearings, I'd like to welcome you all to today's meeting. I look forward to working with all of you, and learning from all of you, who so generously donate your

time, talent, and skill to the Office of Administrative

Hearings and to provide feedback to us on the conducting of

our hearings and mediation. So thank you all for letting me

sit in and learn from all of you, and I look forward to

hearing.

ADMINISTRATIVE LAW JUDGE KOPEC: Thank you. And here in Sacramento we have Presiding Administrative Law Judge Varma, and we also have our new -- newest Administrative Law Judge in Sacramento, Margaret Broussard. Okay. Turning it over to Judge Breen.

ADMINISTRATIVE LAW JUDGE BREEN: Okay. Here in Van Nuys I am presiding Administrative Law Judge Richard Breen and with me is one of my -- my newly hired ALJ Sabrina Kong.

ADMINISTRATIVE LAW JUDGE KONG: Good to be on board.

ADMINISTRATIVE LAW JUDGE KOPEC: Terrific. At this time, because we do have a new member, what I'd like to do is just very briefly summarize the general process for our advisory committee meetings. We do have the agenda. There were two items on the agenda that were offered by Ms. Murai; items 3-A and 3-B. So we will begin with those items and have her provide us -- you know, her concerns and ideas concerning those items.

Then we will turn to general discussion among the

Advisory Committee Members. If we have comments from the public that Judge Varma is monitoring on this -- on each item, we will hear from members of the public. And then if the Advisory Committee -- if any of the members wish to provide a recommendation on that particular item, they then propose the recommendation, I ask whether it is seconded, and then we have discussion on that and if necessary revise the recommendation.

Each Advisory Committee will then vote on it in

Northern California and Southern California, and then at the
end of the meeting I will prepare the Office of

Administrative Hearings responses to each of those items.

Any questions concerning the process? No? Okay. Hearing
none.

The next item I'd like to talk about is since this is the second and final meeting for this '12-'13 fiscal year, there are Advisory Committee members whose two year term is up, and I want to encourage you to reapply.

In Northern California we have Katherine Sherman, Ms. Bean, and Ms. Gutierrez. And in Southern California we have Ms. Johnson and Ms. Foote (phonetic). In addition, we have an application and information about the Advisory Committee posted on our website. I believe it went out to the LISTSERV, and I'm going to be sending another reminder to the LISTSERV. The application is fairly straight

forward, and not too onerous. And it is due to the Office of Administrative Hearings by June 15th.

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So we hope that those of you have served for two years, please reapply. If there are others in your community that you think would be interested in the Advisory Committee, I encourage you to let them know. Any questions or comments in that regard? Okay.

The next item was to discuss staff changes at the Office of Administrative Hearings, but since both the Administrative Law Judge Broussard and Administrative Law Judge Kong are here, they were the two new additions to our OAH staff.

I also wanted to let you know that we are recruiting also for the Van Nuys -- an opening we have in Van Nuys. The filing date has concluded and so the presiding judges will be reviewing those applications and going through the selection process for that position. Any questions or comments before we move into the substantive items? Okay. Terrific.

The first substantive item we have concerning our hearing and mediation processes is from Ms. Murai, concerning attendance and expectation of Advisory Committee members.

MS. MURAI: I guess my main concern was just that we've had some issues with quorum, and that we only meet

twice a year, so I don't know if there can be -- I was trying to think about -- because we are all volunteers, and so it would be hard to get volunteers to participate regularly, but I think there has to be some kind of a -- maybe something that we have to sign, or something, where when we sign up to be on the committee that we have to -- like, for example, I'm sick, very sick, but I'm here because we meet twice a year and I think it's really important that we are committed to something, that we stay committed to it.

And so I don't -- not to say anything negative about the others because I don't know why they're not here, whatnot, but I think my main concern is just that we do have quorum so that we can go forward. And I apologize for my delay today, as well, but I think -- and I don't know, I guess I just wanted to raise that as an issue.

And then I guess the other thing is just kind of expectations, and I think it kind of goes aligned with the second agenda item about increasing outreach because I was looking on the website -- and I'm going to kind of go into that, I hope that's okay -- but I know it said that due to budgetary concerns the outreach program was cancelled. I don't know (overlapping) --

ADMINISTRATIVE LAW JUDGE KOPEC: I'm sorry -
MR. MIRY: -- and so maybe if our -- part of our
roles as the Advisory Committee could be maybe doing some

outreach, or something along that line.

But again, I think that it would be important that we, as members, have to sign something saying that we're doing outreach to educate and not to recruit (inaudible).

So that was just kind of my -- so I guess I kind of wanted to (inaudible) and that was (inaudible) people that are committed improving OAH will be applying and will get (inaudible), and then also maybe our responsibility to be (inaudible) for the reasons that -- why we're on it.

ADMINISTRATIVE LAW JUDGE KOPEC: Okay. As I understand -- you know, from your comments I think you -- a specific suggestion was that upon appointment that committee members sign something acknowledging that they're committed to attending the meetings; is that correct?

MS. MURAI: Yes, correct.

ADMINISTRATIVE LAW JUDGE KOPEC: Okay. And I appreciate you coming; it certainly sounds like you're suffering from the virus that many of us have labored under for most of the -- it feels like forever, but most of the winter and into the spring, so I very much appreciate your attendance.

Are there any other items -- any other issues or suggestions that you wanted us to consider concerning attendance?

MS. MURAI: I think also, in terms of the

expectations and attendance, it kind of was there by other committee, is I think -- I was looking at the -- I don't -- it's somewhat related, but I was looking at the 2009-10 Advisory Committee members, that was all posted on the website, and it kind of indicates the different roles of each person on it. Like Tamara Brock (phonetic) was on it, it says parent, Patricia Gamble (phonetic) for parent, where as with ours now a different list who we -- what -- who (inaudible) is, and so that -- I think to me that would also encourage parents -- more parents to participate, because I think from what I've gathered from the parents that I've spoken to, a lot of them are intimidated to apply because there a lot of attorneys on the committee.

But I think, at least from what I'm looking at the mission is, is really to try to encourage parents to get more involved in this. So I think that would -- if -- it indicates -- even if we have a dual role, because I think some of you -- some of the people here said they're an attorney for so and so, and a parent. I think that would encourage people to -- more -- more parents to apply.

ADMINISTRATIVE LAW JUDGE KOPEC: Terrific. At this point, do you want to offer a recommendation, or would we -- should we open it -- would you prefer we opened it up for general discussion among the Advisory Committee members at this point?

1 Maybe we can open it up for MS. MURAI: 2 discussion. 3 ADMINISTRATIVE LAW JUDGE KOPEC: For discussion? 4 Okay. 5 MS. MURAI: (Overlapping). ADMINISTRATIVE LAW JUDGE KOPEC: Let's start --6 oh, that's all right. Starting in Van Nuys, any comment? 8 ADMINISTRATIVE LAW JUDGE BREEN: Starting with the 9 committee members, any comments on Ms. Murai's suggestions regarding encouraging attendance of Advisory Committee 10 members and including the roles of Advisory Committee 11 12 members on list to try to encourage parent participation? 13 Any comments over here? I like the idea of including our role. 14 MS. ADAMS: 15 I didn't realize that hadn't been on there; I hadn't checked 16 the list for a while, but I think you're right. I think it 17 would help the parents feel, possibly, less intimidated. 18 MS. LALLY: Maybe I should say something as a 19 parent, since I am a parent representative, I'm not -- I am 20 actually an attorney, but I'm not a special education 21 attorney. I think that probably would be helpful. 22 parents -- that's my experience, parents are both 23 intimidated and also -- you know, obviously not as well informed as the legal community about exactly the role of 24 25 the committee and the role of the Agency. So I think that

1 | would be helpful.

As the chair of the CAC, which is also a volunteer parent committee for the SELPA, we sometimes have the same problems getting a quorum as well. And I think it's an inherent problem with it being a volunteer organization. I don't know if asking people to sign something would impress upon them more the seriousness of the commitment, or if would add to the intimidation factor for the parents, and of course wouldn't really be binding anyway.

But you know, I'm not necessarily opposed to the idea, I'm just not sure if that would serve the purposes.

And if -- I mean, if anybody has an ideas for increasing attendance and volunteer (inaudible), I'm happy to hear them for this and for my role in SELPA.

MR. NEUSTADT: A point of order, if people could say their names before -- I mean, they're tiny (inaudible) so I can't read their name tags.

ADMINISTRATIVE LAW JUDGE KOPEC: That's a great idea. So if committee members could just very briefly identify yourself, that would be very helpful both to us and for those watching the webcast.

ADMINISTRATIVE LAW JUDGE BREEN: And just to recap, the first comment was by Ms. Adams and the second comment was by Ms. Lally.

ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Terrific.

Thank you. Any additional comments from Southern
California? Or --

3 ADMINISTRATIVE LAW JUDGE BREEN: None.

ADMINISTRATIVE LAW JUDGE KOPEC: Okay. How about
Northern California?

MR. NEUSTADT: Well, I have one. Sam Neustadt.

And that simply is at the first meeting -- we obviously sign up with the intent of participating, otherwise we wouldn't sign up in the first place.

But that said, these meetings are held at the pleasure of OAH, and properly so. Hearings don't tend to happen on Friday so that's a great day, from your perspective. From our perspective, the SELPA Association meets once a month, Wednesday, Thursday, Friday, the first Wednesday, Thursday, Friday of the month. So by design if you pick that Friday, we have a conflict. So if that could be taken into consideration, we certainly could do a better job of being available for these meetings.

ADMINISTRATIVE LAW JUDGE KOPEC: I appreciate that -- you know -- actually, we talk at the end of the meeting about the tentative date for the next meeting, and I was thinking that it was going to be the second Friday in October. So you can make a point of not scheduling them on the first Friday of the month.

MR. NEUSTADT: Great. And that's not a perfect

science either, to be honest with you. Sometimes -- because of -- you know, a conference of whatever, they shift it a week, or whatever, but a little consideration would be much appreciated. Thank you.

ADMINISTRATIVE LAW JUDGE KOPEC: Terrific. Thank you. Anyone else here in Northern California?

UNIDENTIFIED FEMALE: I like that the meetings are posted. There was that one, I believe it was sometime last year, where it -- wasn't held on the -- on the date that was proposed, and I almost wasn't able to make it to the new date, but you know, I was able to work things out with enough notice. But -- you know, the closer we can stick to what the date is that proposed, would be very helpful.

ADMINISTRATIVE LAW JUDGE KOPEC: Right. That's what I try to do for this meeting, and it's certainly our intent to do that. So --

UNIDENTIFIED FEMALE: But things come up, and that --

ADMINISTRATIVE LAW JUDGE KOPEC: Yeah. So at the end of the meeting when we discuss the date, you know, by all means people have any input, in terms of that date, or proposed other dates, we can certainly discuss it. Any comments in Northern California concerning additional expectations being clarified, in terms of the role, or --

MS. MULHOLLEN: I'm Valerie Mulhollen, and I would

1 say I -- maybe it would help to have you have some sort of a 2 response from people if they're planning to attend. 3 you could then know that she's giving birth, and she -- you 4 know, like so you would know ahead of time that you probably 5 wouldn't have quorum because people were unavoidably 6 delayed. So if there was some sort of a check in for the offices from -- the hearing office. 8 ADMINISTRATIVE LAW JUDGE KOPEC: That's a great 9 idea. 10 MS. GUTIERREZ: This is Marcy Gutierrez, I don't know if this is possible, whether it would require an 11 12 amendment of the bylaws, but if someone who is a current 13 Advisory Committee member has an unavoidable reason that 14 they cannot attend, would we be able to have a designee 15 attend in our place to keep the quorum? 16 ADMINISTRATIVE LAW JUDGE KOPEC: All right. 17 comments in Northern California concerning the concept of 18 having a designee? Do you want to propose that as a 19 recommendation, or just see what -- how people feel at this 20 point? 21 MS. GUTIERREZ: Let's go ahead and propose it as a 22 recommendation. 23 ADMINISTRATIVE LAW JUDGE KOPEC: Okay. So Ms. 24 Gutierrez recommends that OAH adopt a policy that if an

Advisory Committee member is aware that he or she is unable

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1 to attend, that the member be able to appoint a designee to attend in the member's absence. Does that accurately 2 3 describe the recommendation? 4 MS. GUTIERREZ: Yes, it does. Thank you. 5 ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Do we have a second on that? 6 I'll second. MS. PEITSO: ADMINISTRATIVE LAW JUDGE KOPEC: 8 Okay. Ms. Peitso 9 seconds that recommendation. In Northern California any 10 further discussion? 11 MS. MULHOLLEN: Valerie Mulhollen again, and I 12 would say that if we're going to have that policy then it 13 probably would need to be that we find designees and have them vetted by the hearing office, because I could pick 14 15 anyone to come into the meeting otherwise, and they may or 16 may not be appropriate, or may or may not meet your standards. 17 18 ADMINISTRATIVE LAW JUDGE KOPEC: Do you want to propose that as an amendment to the recommendation? 19 20 MS. MULHOLLEN: I would propose that -- yes, that 21 we -- that the members are allowed to have a designee that 22 is vetting by the hearing office. 23 ADMINISTRATIVE LAW JUDGE KOPEC: All right. And, Ms. Gutierrez, is that acceptable to you? 24

MS. GUTIERREZ: Yes, I think that's a good

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1 | suggestion.

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ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Any further comment on that recommendation as amended here in Northern California?

MR. NEUSTADT: Just two brief thoughts. One, if membership changes up it's very difficult to get a continued conversation happening, sometimes we've found. So at the same time there's -- there is a need to move an agenda forward.

There are some SELPA's that have voting rules that say a majority of those present constitutes a quorum, and thereby you always have a quorum, even of only one person shows up. That might not give you the breadth of input that you want, but it is a way to move things forward as an alternative. I'm not suggesting that as a recommendation; just saying there are options.

ADMINISTRATIVE LAW JUDGE KOPEC: Anything else in Northern California? Ms. Bean?

MS. BEAN: Traci Bean. Yeah, my question to you is -- Judge Kopec, are -- there are nine people chosen for each committee, are there ever more than nine (inaudible) where one can be chosen as, like, an alternate. As an alternate. Are there ever more?

24 ADMINISTRATIVE LAW JUDGE KOPEC: Actually -25 certainly the last time -- last spring we had -- if I --

memory serves, we had lots of members -- lots of individuals applying. So you would be proposing an alternate? Would this be as an amendment to the existing recommendation that -- or maybe a separate recommendation, and instead --

MS. BEAN: (Overlapping) a separate recommendation that rather than it be -- what Ms. Mulhollen proposed, that it would be someone that had already applied who was -- who had placed an interest and want to be on the Committee to begin with.

ADMINISTRATIVE LAW JUDGE KOPEC: Okay. So let's do this; I have mentioned in the past -- I don't know that I mentioned it today -- I forgot -- that we don't follow strict Roberts rules of order, but what we try to do is keep things focused so that -- so what I'd like to do is come back to your idea, since it is a separate recommendation. If I don't turn to you, please don't let us move on without --

MS. GUTIERREZ: Okay.

ADMINISTRATIVE LAW JUDGE KOPEC: -- having you propose that. So let's just stick with the current recommendation that a member can identify a designee that has been vetted through the Office of Administrative Hearings.

So anything from members in Northern California on that idea? No? I do have a public comment but I will wait

1 until we hear from the members in Southern California.

ADMINISTRATIVE LAW JUDGE BREEN: Okay. Judge Kopec, and we had a requested comment from Ms. Murai on the committee and then also a request for a public comment. So Ms. Murai?

MS. MURAI: I was just going to see if I could make a formal recommendation to include that -- the titles or the roles, I guess, on the -- I guess (inaudible) committee member list from the website.

And then my other recommendation, I guess -- I agree with Valerie's suggestion that OAH is involved with selecting the designee. So maybe -- perhaps in the application when we apply we could put down the designee person in there as well, and that they can also be -- their information included. Because I do have some concerns about just anybody -- like if I were to be absent, I can just have (inaudible) to come, I would have some concern.

ADMINISTRATIVE LAW JUDGE BREEN: Okay. Anything else from Southern California committee members? Okay. And we have Ms. Dalton.

MS. DALTON: Hi. Yeah, I just have a concern about making designees. I just think it kind of lends itself to non-participation of the person who actually submitted the application. Especially for busy people like I think all of us are. It would be just too easy, I think,

1 | to send somebody in our place.

I think if you're going to apply and make the commitment, that you just need to step up and, you know, be responsible for it. Thank you.

ADMINISTRATIVE LAW JUDGE BREEN: Thanks. Anyone else on the committee? Okay. No further comments from Southern California committee members.

ADMINISTRATIVE LAW JUDGE KOPEC: Since we're focused on Southern California, do you have any public comments at this time?

ADMINISTRATIVE LAW JUDGE BREEN: Yes, Mr. Atwood would wish to make a comment. Mr. Atwood, we can hear you from this second microphone, so you don't need to approach me.

MR. ATWOOD: (Inaudible).

ADMINISTRATIVE LAW JUDGE BREEN: No, they can hear you.

MR. ATWOOD: Okay. All right. Well, especially as I was listening to all of this, what improved things in the CAC where we are, is people can be excused -- if they get excused absences. I think Ms. Gutierrez mentioned that, well, you know you're having a baby, or something, say so. People who have unexcused absences, two unexcused absences in the CAC, you're gone. And that takes care of the quorum thing and it also takes care of people who can't bother

coming, and at that point I would think OAH could say, okay,
we need to replace somebody.

And this way you end up with people here who actually want to be here and want to participate and contribute, and people who don't want to come and don't want to contribute, they're gone. Instead of just being -- serving the function of seeing to it that there's a quorum problem.

If you don't want to -- if you have two unexcused absences you can just say -- you know, you're only supposed to meet four times during the term. If you're going to have two straight unexcused absences you've demonstrated that you're not committed to this, for whatever reason or another, and why not replace somebody who's qualified, and one of the qualifications is to have interest in the thing.

ADMINISTRATIVE LAW JUDGE KOPEC: Any other public comments in Southern California?

ADMINISTRATIVE LAW JUDGE BREEN: Okay. We have another hand up, and -- if you could please identify yourself when you comment, I'd appreciate it. You don't have to stand up, if you don't want to.

MS. POSDEN: This is my first time, so -ADMINISTRATIVE LAW JUDGE BREEN: Okay.

MS. POSDEN: My name is Mia Posden (phonetic), and
I agree with the (inaudible) because it seems like a

(inaudible) for me. You know, if somebody commits 1 2 themselves, and I do understand there could be an emergency, 3 but if live in an -- you know, an age of, you know, 4 technology where (inaudible) you know, be able to 5 communicate by (inaudible) be here to participate 6 (inaudible) so that we don't have a third person appearing, (inaudible) changes, they should be made accommodation to --8 (inaudible). 9 You know, it should be the person hired, if the person is not able to be (inaudible), or something, 10 (inaudible) then miss two meetings then probably (inaudible) 11 12 Judge Kopec said that the -- they could get (inaudible) so 13 they should copy (inaudible) something else easier. ADMINISTRATIVE LAW JUDGE BREEN: 14 Thank you. 15 other public comment? Okay. And Judge Kopec, let me know 16 how you want to proceed. Ms. Murai does have her hand up. ADMINISTRATIVE LAW JUDGE KOPEC: Let's come back 17 18 to Northern California to see if we have any public comment 19 here, people who have attended in the room here in 20 Sacramento? No? Okay. We do have one comment I received 21 through the web, and it's -- the first is in the nature of a 22 question. 'Do you let members attend the meeting

Although ordinarily we just take the comments,

electronically, it may help you get more members and also

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meet quorum.'

public comments, and I won't respond, but in this case I
will in that this -- these meetings are governed by the Open
Meeting Act, and there is a process to allow members to

participate electronically.

It has to be noticed in advance, and the public needs to be able to attend where the members is and as a result I think that that process is not really going to meet the needs for the -- for our committee. But it is an alternative that I personally have taken a look at. All right.

Let's turn it back to Southern California for any additional member comments.

ADMINISTRATIVE LAW JUDGE BREEN: Okay. Ms. Murai, you had your hand up?

MS. MURAI: Yeah. I mean, I think that was one of the suggestions that I had. Because I know at one of the meetings in October of 2011, I was going to be at a conference in Chicago or something, and I had asked if could do it electronically so I don't know if there's a way we can look at it.

I did review the Open Meeting Act, and I kind of know the procedures, in terms of the public, so they're not going to be there at the meeting with me. And so I don't know, but if that's -- because I do think that emergencies do happen. And so just because members are not present

- 1 | today doesn't necessarily mean that they're not committed.
- 2 | But at the same time, I think if we're known well in advance
- 3 of the meeting, I think we have to kind of make a commitment
- 4 to it.
- 5 And like somebody said earlier that if you know
- 6 | you -- if the meeting is scheduled on a day that you know
- 7 | you can't be there, and there's no way that we can
- 8 electronically participate, then maybe we should kind of
- 9 (inaudible) and you know, and let other people have an
- 10 opportunity to do it. So I don't --
- 11 ADMINISTRATIVE LAW JUDGE KOPEC: Ms. Murai, again,
- 12 | we're going to -- do you want to add a recommendation after
- 13 | we vote on the one that we're currently discussing
- 14 regarding --
- MS. MURAI: Yeah.
- ADMINISTRATIVE LAW JUDGE KOPEC: -- recommending
- 17 | to OAH that they conduct meetings allowing members to
- 18 participate by the web?
- 19 MS. MURAI: (Inaudible).
- 20 ADMINISTRATIVE LAW JUDGE KOPEC: Is that a yes?
- MS. MURAI: Yes, it is.
- 22 | ADMINISTRATIVE LAW JUDGE KOPEC: All right.
- 23 | will add that to the list, and we will discuss that after we
- 24 | take a vote and deal with the other recommendations that
- 25 | seem to be in the queue.

Any additional comments by members here in Northern California? All right. Let's go ahead and take a If I can recap, we have Ms. Gutierrez's amended recommendation that if a member is unable to attend that they designate -- that they identify a designee that has been vetted by the Office of Administrative Hearings. In Northern California all those in favor please raise your hand. This is that have been vetted? MR. NEUSTADT: ADMINISTRATIVE LAW JUDGE KOPEC: That -- ves. It's the -- that if a member cannot attend that they can appoint or identify a designee and the designee is vetted by the Office of Administrative Hearings. MS. GUTIERREZ: I'm just going to (inaudible). ADMINISTRATIVE LAW JUDGE KOPEC: Ms. Gutierrez? MS. GUTIERREZ: Can I add something? I think we should perhaps maybe combine the suggestions that we're discussing and say if a member is unable to attend, the member may participate via the web, or some other electronic measure, or appoint a designee that has already been -- has already gone through the OAH consideration process, application process, whatever we want to call it. ADMINISTRATIVE LAW JUDGE KOPEC: Gosh. MS. MULHOLLEN: It's probably easier to leave them

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separate, and I have to say I -- I actually liked your

suggestion until I heard Traci's suggestion, and I'm 1 2 thinking just having alternative makes the most sense to me. 3 UNIDENTIFIED FEMALE: Yes. 4 ADMINISTRATIVE LAW JUDGE KOPEC: Yeah, I think --5 I would agree at this point, because we did have --6 UNIDENTIFIED FEMALE: Okay. ADMINISTRATIVE LAW JUDGE KOPEC: -- some pretty 8 extensive discussion, unless you want to withdraw your 9 recommendation. But I was thinking, for example, you can easily vote for more than one of these, and then we would 10 11 respond appropriately. 12 UNIDENTIFIED FEMALE: Okav. 13 ADMINISTRATIVE LAW JUDGE KOPEC: So let's stick with the initial amended recommendation that a member who's 14 15 unable to attend can identify a designee who is vetted by 16 the Office of Administrative Hearings. Okay. In Northern 17 California all in favor, will you please raise your hand? 18 And I have Ms. Gutierrez and Mr. Neustadt, and all 19 those opposed? And -- I'm sorry, Ms. Peitso, you oppose? 20 And any abstentions? We have Ms. Bean and Ms. Mulhollen. Okay. In Southern California, all those in favor? 21 22 ADMINISTRATIVE LAW JUDGE BREEN: Okay. We have Mr. Economou and Ms. Adams. 2.3 24 ADMINISTRATIVE LAW JUDGE KOPEC: All those 25

opposed?

1	ADMINISTRATIVE LAW JUDGE BREEN: Ms. Dalton and
2	Ms. Lally.
3	ADMINISTRATIVE LAW JUDGE KOPEC: And any
4	abstentions?
5	ADMINISTRATIVE LAW JUDGE BREEN: And Ms. Murai has
6	abstained.
7	ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Now if I
8	am following my notes correctly, we have Ms. Bean, and your
9	recommendation was that during in the application process
10	that a person applying for the position would designate an
11	alternative or no, you wanted alternate members?
12	MS. BEAN: Alternate members chosen by the by
13	your committee that chooses the members.
14	ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Thank you
15	very much. My notes are very cryptic.
16	MS. BEAN: But I kind of
17	ADMINISTRATIVE LAW JUDGE KOPEC: There's lots of
18	good discussion
19	MS. BEAN: I kind of liked Ms. Gutierrez's last
20	suggestion where it could be an and/or, the electronic
21	and/or somebody that is has been chosen as an alternate.
22	Is that possible (overlapping)
23	UNIDENTIFIED FEMALE: But if it goes through that
24	the vote is that we could appear electronically, it doesn't
25	matter on the other one, right? Because you just could?

1	Then it wouldn't fall to the alternative.
2	UNIDENTIFIED FEMALE: (Overlapping)
3	ADMINISTRATIVE LAW JUDGE KOPEC: What what I
4	would suggest
5	MS. BEAN: It's okay either way
6	ADMINISTRATIVE LAW JUDGE KOPEC: is for you
7	know, one track mind here, let's go one at a time.
8	MS. BEAN: That's fine.
9	ADMINISTRATIVE LAW JUDGE KOPEC: You don't have to
10	vote for your own recommendation.
11	MS. BEAN: No, I like as an alternative
12	ADMINISTRATIVE LAW JUDGE KOPEC: Okay. So what
13	you are proposing is that in addition to the members in both
14	Northern and Southern California, that alternate members
15	could be selected as well, who would be chosen to appear if
16	we know in advance that a member is not attending.
17	MS. BEAN: Right. Or if a member takes a position
18	in the Office of Administrative Hearings, there's already
19	somebody chosen to step into that position.
20	ADMINISTRATIVE LAW JUDGE KOPEC: All right.
21	MR. NEUSTADT: Just one friendly question
22	MS. BEAN: It would be there for lots of reasons,
23	but you know, as an alternate if someone can't attend.
24	ADMINISTRATIVE LAW JUDGE KOPEC: Okay.

MS. BEAN: Either temporarily or permanently.

1	How's that? No I'm kidding
2	ADMINISTRATIVE LAW JUDGE KOPEC: All right. Do
3	you want to restate your recommendation? Because I want to
4	make sure I get it.
5	MS. BEAN: Well, I just think that if you if
6	the committee were to chose an alternate for each location,
7	that that alternate would be able to step either to make a
8	quorum or to fill a position if that position happens to go
9	vacant.
10	ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Okay.
11	Anyone second the recommendations?
12	MS. MULHOLLEN: I second it. Could it be
13	alternates rather than alternate?
14	MS. BEAN: Sure. So are we saying two for each
15	location? Or just
16	MS. MULHOLLEN: I was not putting a number.
17	ADMINISTRATIVE LAW JUDGE KOPEC: So the alternate
18	would step in if there's no quorum, and then your second
19	part?
20	MS. BEAN: Or if a position were to become vacant.
21	ADMINISTRATIVE LAW JUDGE KOPEC: Or it become
22	vacant. Okay. And Ms. Mulhollen, you seconded that. Okay.
23	Discussion in Northern California?
24	MR. NEUSTADT: Yeah. My one concern is Sam
25	Neustadt. My one concern is that your needs get met; we're

here to advise you. And by definition and by design this is a balanced group relative to -- I believe we're all student advocates, but we have respective roles around the table relative to the hearing process, and so that these alternates that be vetted be reflective of the balance in absence of the appointed member. So you don't get -- you don't get a loaded -- you know, a loaded meeting on any particular day.

ADMINISTRATIVE LAW JUDGE KOPEC: So if I understand correctly, and I'll take this as a clarification rather --

MR. NEUSTADT: Please.

amendment, if that's all right, that for example, we would maybe have an alternate who is identified as a parent, or a parent's advocate, and then have an alternate who would be identified -- I mean, one or more, who would be identified as a district or district advocate so that the alternate would be called upon to maintain the required balance, in terms of the committee. Is that right? Okay. I think that would make sense, because -- yeah, we have to have more student oriented -- or student advocates and parents than district folks. So that makes a lot of sense. Any other comment in Northern California? Okay. How about Southern California?

1 ADMINISTRATIVE LAW JUDGE BREEN: Okay. Starting 2 with the committee, any comment on the current proposal? 3 Okav. From Ms. Adams? 4 MS. ADAMS: Yes. Margaret Adams. I think it's a 5 great idea to have a panel of alternates, maybe four or so. 6 And although it shouldn't probably be a requirement, I think for anyone applying encourage those folks to maybe attend 8 voluntarily at the other meetings, you know, just as an 9 additional participant, or even watch it on the web, as well, just for the continuity issue that was raised. 10 11 think that's a valid concern. 12 ADMINISTRATIVE LAW JUDGE BREEN: Okay. Any other 13 committee member comment? Okay. No further committee 14 member comments. 15 ADMINISTRATIVE LAW JUDGE KOPEC: How about public 16 comments in Southern California? 17 ADMINISTRATIVE LAW JUDGE BREEN: Okav. Southern 18 California, any public comment on that current proposal for 19 the committee to select alternates in the event of no 20 quorum? 21 MS. PAVISCA: I just wanted to say that I -- that 22 the quorum should be maintained and the balance should not 23 be (inaudible) a person who's absent, you know, somebody 24 steps in and then it (inaudible) the majority from the

district, or you know, in (inaudible) the area.

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believe that (inaudible) the panel will sort of help. 1 2 But then I also think it complicates the problems; 3 you'll probably have to select as many members as there 4 exists so I would rather go with the (inaudible) that was 5 made to why not try to get the person to attend in a 6 (inaudible) essentially in the electronic age, so the person is still there, and the (inaudible) and the person that was 8 (inaudible) is able to, and if not it's (inaudible) so 9 severe that they wouldn't be able to attend, they step down and somebody else, you know, comes into the (inaudible). 10 11 ADMINISTRATIVE LAW JUDGE KOPEC: Ma'am, I 12 appreciate the comment. I didn't catch your name; do you 13 mind giving it to me? Mia (inaudible). 14 MS. PAVISCA: 15 ADMINISTRATIVE LAW JUDGE BREEN: Mia -- what was 16 the last name? 17 MS. PAVISCA: Pavisca (phonetic). ADMINISTRATIVE LAW JUDGE BREEN: Pavisca? Great. 18 19 Thank you, Ms. Pavisca. And Mr. Atwood, you had a comment? 20 MR. ATWOOD: Well, yeah. I like the alternate 21 thing. It would be very nice if we can do it 22 electronically, but as Judge Kopec stated earlier, Bagley-23 Keene does require that wherever a committee member is 24 participating the public can go there, and that looks to me 25 like that could be trouble. The (inaudible) but it could be

- 1 overcome too (inaudible).
- 2 ADMINISTRATIVE LAW JUDGE BREEN: Thanks, Mr.
- 3 Atwood. Any other public comment. Okay. No further
- 4 | comments from Southern California.
- 5 ADMINISTRATIVE LAW JUDGE KOPEC: All right.
- 6 Northern California, any further comments? Public comment?
- 7 No? Okay. Are we ready to take a vote? All right. In
- 8 | Northern California all those in favor of Ms. Bean's
- 9 recommendation that -- if I follow it correctly, that we
- 10 choose alternate members who would then step in if we need
- 11 | for a quorum, or if the position becomes vacant in -- to
- 12 | clarify that there would be both those who are identified as
- 13 | taking on the role of a student in these proceedings, and
- 14 | those taking on the role of the district.
- 15 All those in favor, Northern California, please
- 16 | raise your hand. And we have unanimous. That makes it
- 17 easy. Thank you. And Southern California?
- ADMINISTRATIVE LAW JUDGE BREEN: Okay. All those
- 19 | in favor? We have three -- four; Ms. Lally, Ms. Adams, Ms.
- 20 Murai, and Mr. Economou.
- 21 ADMINISTRATIVE LAW JUDGE KOPEC: Any opposition?
- 22 ADMINISTRATIVE LAW JUDGE BREEN: And Ms. Dalton in
- 23 opposition.
- 24 ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Thank you.
- 25 | Now, the next recommendation, if I am following my notes,

1 was from Ms. Murai and this is that the listing of Advisory 2 Committee member that OAH maintains on the website identify 3 the -- each members respective role, in terms of due process hearings (inaudible) in terms of student versus district. 5 Ms. Murai, is that accurate? 6 MS. MURAI: Yes. ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Do we have 8 a second on this? 9 ADMINISTRATIVE LAW JUDGE BREEN: Seconded by Ms. Dalton in Southern California. 10 ADMINISTRATIVE LAW JUDGE KOPEC: Okay. 11 I will --12 since it was proposed by a Southern California member I will 13 turn it over to you, Judge Breen, in terms of facilitating the discussion. 14 15 ADMINISTRATIVE LAW JUDGE BREEN: Okay. Ms. Murai, 16 did you have anything further on that? 17 MS. MURAI: No, I don't. 18 ADMINISTRATIVE LAW JUDGE BREEN: Okay. Anyone else on the committee want to add to it? Okay. 19 So -- and I 20 -- and I do think we talked about this a little bit, so I think there's a little bit of silence here. 21 22 ADMINISTRATIVE LAW JUDGE KOPEC: Okay. ADMINISTRATIVE LAW JUDGE BREEN: 23 You want me to go

Let's wait and

ADMINISTRATIVE LAW JUDGE KOPEC:

to public or wait, Judge Kopec?

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- 1 let's see the Northern California members. Okay. Any
- 2 | comment from Northern California members on this
- 3 recommendation? Any comment from members of the public?
- 4 | All right. Turn it back over to Southern California.
- 5 ADMINISTRATIVE LAW JUDGE BREEN: Okay. Southern
- 6 | California, any comment on that from members of the public
- 7 on Ms. Murai's proposal to list member roles on OAH website,
- 8 or other material, talking about the Advisory Committee
- 9 | members? Any public comment? Okay. Seeing none, Judge
- 10 Kopec.
- ADMINISTRATIVE LAW JUDGE KOPEC: All right. Why
- 12 | don't you start the vote then?
- ADMINISTRATIVE LAW JUDGE BREEN: Okay. From
- 14 | Southern California committee members, all those in favor of
- 15 | the proposal? Okay. Unanimous here.
- 16 ADMINISTRATIVE LAW JUDGE KOPEC: And Northern
- 17 | California, all those in favor? Unanimous. All right.
- 18 | Thank you very much. All right. The next recommendation is
- 19 also from Ms. Murai and, if I follow it correctly, Ms.
- 20 | Murai, you are proposing that the committee recommend that
- 21 | the Office of Administrative Hearings allow members to
- 22 | participate via the web if they are unable to attend in
- 23 | person; is that correct?
- 24 MS. MURAI: (Inaudible) I'm actually going to
- 25 | withdraw it.

1	ADMINISTRATIVE LAW JUDGE KOPEC: I'm sorry?
2	MS. MURAI: That is my recommendation, but I want
3	to withdraw it.
4	ADMINISTRATIVE LAW JUDGE KOPEC: Okay.
5	MS. MURAI: Just because of the procedural
6	problem.
7	ADMINISTRATIVE LAW JUDGE KOPEC: Okay. All right.
8	My I believe that was the final recommendation that came
9	up in the discussion. Are there any additional
10	recommendations on attendance and expectation of Advisory
11	Committee members before we move on? Okay
12	ADMINISTRATIVE LAW JUDGE BREEN: Let me recognize
13	Ms. Murai for a second. Go ahead, Ms. Murai. I think one
14	last recommendation that I had was to have the Advisory
15	Committee member sign something saying that they'll make
16	every best effort to attend the four Advisory Committee
17	meetings that are included. I don't know if that's a
18	recommendation (inaudible).
19	ADMINISTRATIVE LAW JUDGE KOPEC: It's a you're
20	proposing that each Advisory Committee member sign an
21	understanding of their responsibilities and a commitment to
22	attend?
23	MS. MURAI: Yes.
24	ADMINISTRATIVE LAW JUDGE KOPEC: And is that
25	seconded?

1 ADMINISTRATIVE LAW JUDGE BREEN: Okay. Not in 2 Southern California. ADMINISTRATIVE LAW JUDGE KOPEC: Anyone seconding 3 4 it in Northern California? 5 MS. PEITSO: Can we add to it too that, if for 6 some reason, they cannot attend that they -- if it's possible that they give prior notice? 8 ADMINISTRATIVE LAW JUDGE KOPEC: Ms. Murai, is 9 that an acceptable --10 That's fine. Yes. MS. MURAI: Yes, that is. 11 ADMINISTRATIVE LAW JUDGE KOPEC: Okay. All right. 12 And that was Ms. Peitso who seconded it, and then amended 13 So any discussion in Northern California concerning that Advisory Committee members sign something indicating 14 15 that they understand their responsibilities, and that 16 they're committed to attend and that they give prior notice 17 of their inability to attend? Okay. Mr. Neustadt? 18 MR. NEUSTADT: A page of your membership 19 information, there is a paragraph entitled meetings, one, 20 two, three, four, five down, where it specifies that the 21 Advisory Committee members are expected to attend their 22 regional meetings in the fall and spring and may be 23 consulted between meetings. So I think substantively the 24 concern has already been addressed in your documents.

What documents?

UNIDENTIFIED FEMALE:

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MR. NEUSTADT: It's the second -- it's the second page of the application itself. Three pages into the packet.

ADMINISTRATIVE LAW JUDGE KOPEC: Any further discussion? Ms. Bean?

MS. BEAN: Yeah. In addition the -- you have to sign the application. I think just by signature you're accepting those requirements already.

ADMINISTRATIVE LAW JUDGE KOPEC: Ms. Mulhollen?

MS. MULHOLLEN: Well, I think that the additional signing of an 'I'm committed' is sort of implied in the fact that you filled out the application, but I really like the fact that it requires you to give prior notice, because I think that that's something that's missing from the current process, is notification so that the hearing office knows we're in trouble for this meeting. Right?

ADMINISTRATIVE LAW JUDGE KOPEC: Well, what I'd like to do is, if it's all right with you, let's take a vote on the recommendation from Ms. Bean because it's -- includes two elements. And then -- I'm sorry -- from Ms. Murai, because it includes two elements and then if you want to -- we can discuss your recommendation. Is that okay?

MS. MULHOLLEN: And I had no recommendation, I was merely saying I liked her -- the recommendation because it included the second part.

ADMINISTRATIVE LAW JUDGE KOPEC: 1 Okay. All right. 2 Anything further in Northern California? Okay. And any 3 public comments? All right. Southern California? 4 ADMINISTRATIVE LAW JUDGE BREEN: Okay. Starting 5 with committee and then we'll move to public comment. 6 further comments? Okay. Public comment, Mr. Atwood? Well, I do want to reiterate MR. ATWOOD: Sure. 8 my suggestion here that put a very small (inaudible) in 9 If people can't even bother to say that they can't come, that they can't give prior written notice, and it 10 happens twice in a row, I would think that that's a reason 11 12 to understand that they don't want to be a participant in 13 the committee (inaudible). It's a very, very low bar to say, look, yeah I do want to be in the committee, so if for 14 15 whatever reason I can't show up, that they can't even tell 16 us that they're not coming and they do that twice, I would 17 say that that indicates that they're effectively not members 18 and we need to replace them if you want an effective 19 committee. 20 ADMINISTRATIVE LAW JUDGE BREEN: Okay. Any 21 further public comment? Okay. Judge Kopec, that's it from Southern California. 22 ADMINISTRATIVE LAW JUDGE KOPEC: All right. 23 24 Before we vote I do have a public comment here in --from the 25 web. And it states,

1 'If you want parents of children with 2 disabilities to participate, allowing 3 electronic participation makes sense. 4 often cannot leave town and be so far away 5 from our kids. It's very easy; you just 6 state on the agenda that blank will be participating electronically from this 8 location, blank.' 9 Okay. I turn it over to Southern California to being the vote. 10 11 ADMINISTRATIVE LAW JUDGE BREEN: Okay. All those 12 in favor of the proposal by Ms. Murai, that -- it's a 13 combined proposal of committee members signing an attendance 14 pledge to attend, and also including an element that they 15 give notice if -- prior notice if they're not going to 16 attend. All those in favor? Okay. We have three; Ms. 17 Murai, Ms. Lally, and Ms. Dalton. And opposed? And opposed 18 we have Economou and Adams. I'm sorry, Mr. Economou and Ms. 19 Adams. 20 ADMINISTRATIVE LAW JUDGE KOPEC: All right. 21 Northern California, those in favor? We have Ms. Peitso and 22 Mulhollen -- Ms. Mulhollen. Those opposed? We have Ms. 23 Gutierrez, Ms. Bean, and Mr. Neustadt. All right. 24 further recommendations on this item? Okay. Let's move on.

Ms. Murai, your second item has to do with

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increasing outreach to unrepresented parents about the OAH process.

MS. MURAI: Well -- yeah. I mean, I guess the reason why I included this is because -- I mean, in the -- you know, we have only so many spaces on the Advisory Committee, and so not all the parents can come. And just -- my discussion with parents is that they don't really know the OAH process. Even though the guide is very helpful, the parents that I work with, a lot of them are not -- I'm trying to think of a PC word -- they're just -- even for me to explain the process to them in Spanish is very difficult.

And so I just feel that most of the my parents learn -- because I do a lot of parent outreach workshops with the parents just to let them know the process of the IEP and the process of this and that. So I just feel like, as our committee members -- that if we could do a little bit more to -- because I think part of the reason why we are so -- we have so many complaints filed is because a lot of people know the black letter law, but in terms of the application of the law to the facts, that's where it -- there's confusion.

And so I think -- and then also it's just the whole, you know -- the whole OAH -- going to a hearing is very intimidating for any unrepresented parents. So I don't -- I -- I'm sorry, I don't make really good sense right now

because I'm not feeling very well, but I just -- I wish we
were able to do more outreach.

You know, and I kind of see there's a conflict if we ask the Advisory members -- well, there is and there isn't a conflict. But -- I don't know -- I mean, I -- sorry.

ADMINISTRATIVE LAW JUDGE KOPEC: No, that's fine.

You're -- so are you recommending that OAH increases

outreach to parties, or that the Advisory Committee members

participate in the outreach, or perhaps both?

MS. MURAI: I guess both, but my only main concern about the Advisory Committee members doing it is I don't want them to do the training as a way to try to get clients. And so I just -- I want to ensure that -- because when I attended the LRP conference, you know, not many parents were there and obviously the main reason is because it was very expensive.

And so, you know, a lot of parents that I work with that I don't -- they don't retain me so they're unrepresented, but finance is a big concern. So I just feel like if we were to have the parent trainings done that would help alleviate it. Like, in terms of the community outreach that there was, at least that's what I saw on the website, maybe if we can try to revisit that to see if we can try to bring that back.

1 But in terms of the budgetary constraints, maybe 2 if we as the Advisory Committee can all maybe volunteer to 3 do one of the trainings per month, or -- I mean, not per 4 month, but per year, or something like that, just so the 5 parents do have the tools so that they can (inaudible). ADMINISTRATIVE LAW JUDGE KOPEC: So then it sounds 6 -- again just to clarify the recommendation would be that 8 OAH begin the outreach to the parties, and that the Advisory 9 Committee members participate as appropriate; does that make -- would that be what you're suggesting? 10 MS. MURAI: Yeah. 11 12 ADMINISTRATIVE LAW JUDGE KOPEC: And does anyone -- do we have a second on this? 13 ADMINISTRATIVE LAW JUDGE BREEN: 14 Second from Mr. 15 Economou in Southern California. 16 ADMINISTRATIVE LAW JUDGE KOPEC: Okay. 17 Breen, I'll have you facilitate discussion in Southern California. 18 19 ADMINISTRATIVE LAW JUDGE BREEN: Okav. Starting 20 with the Southern California committee members; any 21 commentary on that proposal? And staring with Ms. Adams? 22 MS. ADAMS: Yes, just a question. What would that 23 look like? I would just be concerned about if the members in this committee participate, a continuity, in terms of 24 25 what was said, or the content even of the message. So if we

were assisting, maybe as a volunteer in some OAH training,
that's one thing, but I'm a little confused, I guess, as -in terms of the activities that would be proposed. So more
of a question than a comment.

MR. MIRY: I guess breaking down the guide into a PowerPoint presentation so that it's comprehensible to somebody without having to read all that. Does that make sense?

So we're not changing anything, it's just we're taking the guide and we're creating a presentation through it. I mean, and not all the specificities about -- the guide is, I think, what -- I don't know, it's very long. I mean, I've read it, it's very good, but it's very long.

And so just maybe even -- just breaking it down, like, okay -- you know, what mediation is, what resolution session is, what -- you know, a due process hearing is. I think one of the biggest problems that I've seen, at least from (inaudible) the decisions, is a lot of parents don't provide exhibits in a timely fashion because they're not aware of all the specificities about having to do it, and then the other side will say, well you know, let's exclude them because they didn't meet the -- you know, the guideline. So I just -- things like that that will give them an even playing field.

ADMINISTRATIVE LAW JUDGE BREEN: Okay. And

further discussion in Southern California committee, Ms. Lally.

MS. LALLY: Just at the outset I'm definitely in support of anything that would increase outreach to unrepresented parents, or underserved populations. But I guess I would like a little more flesh on the bones as well.

As a member of the committee who's a parent, I'm not in any position to train anyone about any aspects of, you know, the special education law process. Frankly, I would feel very uncomfortable doing that because I have not served as a representative for parents in that forum.

I can give the voice of my experiences as a parent, and how it's important to become involved, and how it's important to understand the process for yourself, but I -- substantive training, I would not feel comfortable. So I would just want to know what my role could be. I would be happy to serve in some other sort of role, but I guess I'd have to get a sense of what that would be like.

And then just a concern, if we can't get people to show up for these meetings two times a year, how are we going to get them to show up for some volunteer training program. Not that it's a bad idea, I just don't know -- you know, would be -- if they won't show up for a meeting twice a year, how are they going to show up for a training program? That would be my concern. And I -- you know --

1 MS. MURAI: (Inaudible).

ADMINISTRATIVE LAW JUDGE BREEN: Okay. And -- hold on Ms. Murai. Anybody else on the committee want to comment before we go back to Ms. Murai?

MS. DALTON: I just have one comment. I like the idea as well, but the application of it is a little bit problematic, as you guys are saying. Oh, this is Cole Dalton, by the way.

And I do know that there -- since the concern seems to be towards parents who have less of a knowledge base, if they're unrepresented especially, there are a lot of parent firms out there that do provide these sort of -- I guess I'd call them in-service training. They're not really in-service, they're usually at the attorney's office, or some other location, that parents can come and get information on what due process is like, and how to ask the district different things, and what to expect when you go to hearing, and things like that. I don't know how this ties in; I don't know if there's a way to get that information to parents. But that's my comment.

ADMINISTRATIVE LAW JUDGE BREEN: Okay. And Mr. Economou, anything before we go back to Ms. Murai?

MR. ECONOMOU: Yeah. This is Eli Economou. As a parent attorney who does do those types of trainings, I think one of Ms. Murai's concerns was that the trainings

themselves, or whatever form that they take, was not -- in order to, you know, gain clientele, but -- or to be educational as far as the hearing process goes. So I think that would be -- that would kind of separate those kinds of trainings, maybe.

To speak to Ms. Lally's concern about, you know -
I was thinking the same exact thing that you were thinking,
that people aren't even showing up to these meetings; how
are we going to get them to show up. But again, you know, I
don't think that should deter us from trying to make -trying to make -- trying to put something in to form.

You know, if they want to show up they can show up, if they don't that's fine with me, I'll show up. So -- you know, I can't worry about what they're going to do. But I definitely -- we run into the same exact problem that Ms. Murai was discussing, which is that parents -- you know, they feel disempowered, they feel like they don't know what necessarily is going on.

Somebody at some point has told them -- a term

like LRE or something, and then the glom onto that and they

try to do everything they can with it, and -- so I mean, I

think definitely we -- we're trying to throw around

something to take a form, but I think we try to -- we need

to try to do -- which is why I seconded the motion -- we

need to try and do something, if at the very least it's to --

- you know, put something back into the OAH framework, to
make an attempt. Or if it's incumbent on each of us to do
something individually, I'd be willing to do that as well.

But to make an effort towards trying -- for school districts and students both, you know, to educate parents who don't necessarily have access to things like the LRP training, or things like that.

ADMINISTRATIVE LAW JUDGE BREEN: Okay. Then another comment from Ms. Adams.

MS. ADAMS: Just to dove tail with what you're saying. I think it's important if this goes forward that the training is just about the OAH process. Because when you get into things like LRE -- I mean that gets into kind of legal advice, or could be, and if parents want to ask questions about cases I think that should be off limits. You know, more just about the process.

MS. MURAI: (Inaudible).

ADMINISTRATIVE LAW JUDGE BREEN: I know. And Ms. Murai, would you be okay with getting everything out and then give your rebuttal? If that's okay, I'll recognize Ms. Dalton.

MS. DALTON: Thank you. Thank you for that, Ms. Adams. And that kind of -- that comment -- I agree with that comment, it kind of clears up some of the concerns that I've had in this discussion. Making it strictly the OAH

process and how to help the parents navigate their way through that, which is a lot more neutral.

And maybe it could even be relevant in-person thing, if necessary. It could be somebody doing a presentation, like a slide show, and having that posted somewhere where the parents can read through it. I mean, that's a possibility as well.

8 ADMINISTRATIVE LAW JUDGE BREEN: Okay. And -- Ms. 9 Adams (overlapping) --

MS. ADAMS: (Overlapping) and I do, wouldn't it be great to have -- sorry -- to have something available on the web.

MS. DALTON: Right.

MS. ADAMS: On the OAH website. Because there are a lot of parents who may have reading disabilities, or something, and it could be very -- although I think the guide is really helpful, and very precise, and useful, it -- there may be certain parents that just can't access it.

So maybe doing an OAH training and having it available on the web for parents just to press that button and get to a computer, would be the way to go. And then you would kind of avoid all the questions, in terms of needing volunteers to participate (inaudible).

ADMINISTRATIVE LAW JUDGE BREEN: Thanks, Ms.

25 | Adams. And Mr. Economou?

Yeah, I was just -- I was thinking 1 MR. ECONOMOU: 2 -- and this might not be the best idea, but if we're going 3 to -- we're already going to put, you know, our information 4 on the website, our roles, things like that; maybe putting 5 like a contact (inaudible) something like that on there, and 6 say if you have questions regarding the OAH process, you know, shoot this person and email and they'll be able to 8 answer your questions regarding the OAH process. I don't 9 know, maybe an (inaudible) to do those questions directly, but not at the same time making it incumbent on the person 10 on this date at this time you have to do this, but making 11 12 them available to answer those questions and try to think of 13 a way that's convenient for everybody (inaudible) but still, you know, making the committee members available to answer 14 15 questions. 16 ADMINISTRATIVE LAW JUDGE BREEN: And I'm just 17 going mute for a second. We're just taking a break because we -- kind of a --18 19 MS. MURAI: Sorry. 20 ADMINISTRATIVE LAW JUDGE BREEN: Kind of a 21 coughing break. Thank you, folks, for your indulgence. 22 Ms. Lally? 23 MS. LALLY: Yeah, I like these suggestions a lot. 24 I think they alleviate a lot of my concerns, which may be 25

personal, that I would be called on to give legal advice I'm

not qualified to give.

I think making something available on the web, either a PowerPoint or a webinar, or something like that, would make it accessible to a lot of people, and if it's (inaudible) how the process is structured. That seems like that would be really helpful on something that all the committee members are comfortable participating in.

And I'm certainly not opposed to having my contact information if there's a defined purpose for what that is.

You know, that would be my only -- because I am not a lawyer, they'd be getting my home email address, and -- you know, so I'd have to think about how that would work, I think. But I certainly welcome the idea of making myself more accessible to members of the public to address questions that they might have that I in my role could address.

ADMINISTRATIVE LAW JUDGE BREEN: Okay. And, Ms. Murai, any wrap up comments? Hold on -- I'm going to mute, folks.

MS. MURAI: Sorry. I was (inaudible). But -- so really quick what I wanted to suggest is I think, in terms of a web, is a good idea. The only thing is, again, my parents that come to me don't even have Internet. So I think web is good, but I also -- and I like the idea of having it done in a (inaudible) so people can click to it,

but also doing in-person. And also I think it's less intimidating. I think also when we do it in-person we could do it, maybe two people, so a parent and an attorney. And so they feel comfortable and so we can have -- just kind of a team effort.

And then I think, in terms of getting people to come, I think that can be addressed because they're scheduling (inaudible) and so I think when we're scheduling our meetings we won't schedule it on a time when we're not available. So that would alleviate that.

And I think doing -- even though Ms. Dalton suggested, you know, there are already these trainings existing, I think it's different when a parent -- I do it in the community. I do it in the libraries. I do it where the parents are and that's where they feel comfortable. And I think doing it at an attorney's office is great, but it's still intimidating.

I mean, the reality is a lot of unrepresented parents, they're unrepresented because maybe financially, and then too they're just intimidated by the whole legal process. And so I just feel like if we do it in a community center, or if we do it here and there.

And then finally, I just -- I want to address Ms.

Adam's concerns about -- in terms of doing it -- I also

agree, I don't think we should be talking about, you know,

IEP, LRE, all that. I think we should just talk about,

okay, now you filed, or what you file now, what is expected.

You know, just really non-biased -- you know, exhibits have

to submitted by this time. A resolution should occur within

14 days of the filing. That sort of stuff that I think

6 that's on the guide.

And so we're not taking the guide and biasing it with our opinions, regardless of which side of the field that we advocate on. I think it's just we take it and we just -- we teach it, you know, without any kind of a bias. Because I also don't -- you know, I don't want to appear impartial. You know, what I mean? I think it's important that, you know, that -- I just think, you know -- the (inaudible) thing is the biggest thing that I encountered where parents come to me, they're like, you know, we lost and we don't understand why, we had such a great case, and then I ask them well what did you present? How did you present it? And they tell me, oh well, we didn't, we held it back. And I'm like, well, you know, you can't do that.

So I mean, I think that those are the little things that I think -- and hopefully -- my hope is with these trainings is that then more case (inaudible) because they know really -- you know, what the whole process is about.

ADMINISTRATIVE LAW JUDGE BREEN: Okay. And we

will reserve time for public comment. Why don't we turn it over for the Northern California committee members to address this issue.

MS. MULHOLLEN: This is Valerie Mulhollen and the -- I would oppose anything where OAH Advisory Committee would be giving any legal advice. You're assuming that Traci, as a speech/language pathologist, would learn how to present evidence and I can tell you from a parent's attorney, I would feel enormously uncomfortable giving advice to a parent who's currently represented because ethically then I'm assuming the court could hold me responsible for what the parent is doing, because I am then giving legal advice.

You know, I think the idea behind -- it would be nice to have some clear expectation out there of getting information to the parents on once you file here's the bullet points, you know, rather than putting it in a 50 page document, you know, here's a summation sheet. Make sure you get all your documents, number them, whatever -- you know, whatever the real procedural things are.

But I can also tell you -- quite frankly, you had made the statement that we all agree on the black letter of the law, and I think that isn't the case. I'm assuming that my read of what a statute is might be clearly different than what Sam's is, or Marcy's is, just because that's part of

the practice of law is interpreting those statutes.

So unless it's -- you're going to give me documents within five days, that's pretty clear. But a lot of the other statutes are up for interpretation. So you're really asking for the Advisory Committee to be giving legal advice to unrepresented parents and I think it's a -- I think it's huge need for parents to have access to information, but it can't be from this committee. I mean, at least in my opinion.

ADMINISTRATIVE LAW JUDGE KOPEC: Anyone -- Mr. Neustadt?

MR. NEUSTADT: I totally agree with you. And I would just say that the scope of the responsibilities of this -- of this body, I think are clearly defined either in statute or in the contract with the California Department of Education, and they don't include parent education. They include advising the OAH on matters pertaining to the jurisdiction.

There are other structures out there that do provide that training. There are parent training institutes and family resource centers. It's -- those would be more appropriate structures for providing factual information to -- to parents of all stripes.

And I know that OAH does a nice job of communicating with various organized structures relative to

procedural -- procedural matters. For example, Judge Kopec does come periodically to the SELPA Association to let us know about procedural changes, and so on. So we very much appreciate that.

As to the comments about using the web for any such efforts, I think -- I would underscore that final point from Southern California that disenfranchised parents don't tend to cross the digital divide. If we're economically depressed or we're illiterate, or we have a primary language other than English, or a disability ourselves, the probability of having access to the web and knowing how to navigate it appropriately is probably less than, you know, an upper middle class Anglo-American phenomenon. Which is typically what we see in due process, as a general statement.

And then finally, as pertains to the issue of the under representation of certain folks, or the under preparation of certain families in the due process, I would simply say that, you know, if you want to get at that, the way to do that isn't necessarily through this approach, but rather to consider a way to level the playing field relative to the (inaudible) nature of the statute, rather than — rather than lathering people up to go to due process and maybe doing a better or worse job.

We actually proposed at one point the possibility

of a legislative fix that would create a public defenders kind of concept for families. And that would truly level the playing field.

But the truth of the matter is, at least from this -- from education's perspective, our goal is to resolve the dispute at the IEP meeting to try and settle disputes at the lowest level of concern and not to do things that try and accelerate or exacerbate the nature of the dispute. So I would be opposed to this motion, should it come to that.

ADMINISTRATIVE LAW JUDGE KOPEC: Any further comment by members in Northern California?

MS. PEITSO: I have one.

ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Ms.

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MS. PEITSO: As a non-attorney doing a training like that I would be very concerned about being brought up on unlawful practice of law charges.

ADMINISTRATIVE LAW JUDGE KOPEC: Anything further.

Ms. Bean?

MS. BEAN: My only comment -- there was a comment made about putting our contact information on the website, and I'd be firmly against that for a multitude of reasons.

ADMINISTRATIVE LAW JUDGE KOPEC: Anything else?

Okay. While I'm here I'll move into -- we have one public comment generally related to this, and then I also received

several other general public comments that I will hold until the end of the meeting.

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'When I've spoken to parents about volunteering for your committee the main reasons I hear for not wanting to join is that the committee spends most of its time discussing meeting procedures and membership and meeting details.'

I guess this touches on our last discussion, but it also generally has to do with, you know, parents feelings about this committee and to some extent outreach, so I'll just continue.

'But very little time is spend on any substantial discussion about the important matters your committees is supposed to be focusing on, which is 'assisting OAH by providing non-binding recommendations for improvements to the special education hearing and mediation processes'. One meeting I listened to spent two hours talking about the colors of folders used at hearings. I think it is easy to get wrapped up in the details of meetings and lose sight of why you are meeting, to make recommendations for improvements to the special education hearing

1 and mediation processes.'

Okay. I'll move to Southern California, in terms
of public comment.

ADMINISTRATIVE LAW JUDGE BREEN: Okay. Southern California, I see a hand up. Mr. Atwood?

MR. ATWOOD: Yeah, I have to entirely agree that (inaudible) committee members into the parent education business. We're all trying to (inaudible). One thing though in this that I see is that ALJ's do get out (inaudible) where attorneys meet, and so forth. It would be all the way around (inaudible) if ALJ's could actually turn up at parent type forums once in a while, and they can answer questions, they could present things, they could get introduced. Unrepresented parents who frequently don't even speak English, they get to see an ALJ, they say great, you're a Judge? You don't look so bad. That would be very important —

ADMINISTRATIVE LAW JUDGE BREEN: Thank you.

MR. ATWOOD: -- actually for a lot of parents to see that. But, you know, they're not facing (inaudible) and it would reduce the intimidation factor, and of course they would get educated, and it would probably also be good for the ALJ's to meet the regular unrepresented unlearned public.

So I would suggest it would be nice to see some of

that happen. It would (inaudible) some effort, but I would
think that a few ALJ's might actually want to do that, and
that would be -- that would greatly help the process. And
it isn't a level playing field.

And a whole lot of that is because the law is the way it is. And there's nothing that OAH can do about that, but there are things you can do exacerbate the problem, and there are things you can do to ameliorate the problem. And seeing unrepresented parents to actually see a more accessible process, and a less intimidating process, would really help.

And that would also help resolution at an early level. A lot of times resolution doesn't happen because the district throws a filing at you to deny (inaudible) judgment (inaudible) what they offered as FAPE, and the parents are intimidated. And so you don't get a reasonable resolution. And when the kid doesn't progress that's when there's fighting. And when the kid progresses that's -- there's less fighting.

And so the kind of (inaudible) result from not being able to get properly worked out process, that's expensive. It's expensive for society when you have a whole class of people who's kids just aren't going to get a break. And so that could be relieved to some extent by getting unrepresented parents more involved in the process, and it

probably wouldn't lead to more hearings.

If the districts see that the parents are better educated and less intimidated, an lot of things will be settled in resolution or in the IEP meetings, so that they don't have to go to hearing. So the district were -- don't feel (inaudible) confident that they can throw filings at parents to intimidate them. And so I don't know that it would really result in a whole lot more hearings, but it would result in a more even process.

It would result -- in all kids of parents that I work for, usually I don't get paid because the people that I work for, they don't have anything. I mean, I went yesterday to Riverside and they only gave me ten bucks for my gas for a 30 mile round trip. There's a lot of people like that. And it would be a better process if they (inaudible).

ADMINISTRATIVE LAW JUDGE BREEN: Thanks, Mr. Atwood. Ms. Pusgar (phonetic)?

MS. PUSGAR: Yeah, one of the things that I keep - I (inaudible) make the process less intimidating,
(inaudible) go to the point of saying it was more defined
for me (inaudible), you know, (inaudible) and the district
has money so he files three due processes, one after another
-- same on -- (inaudible) because they have -- and they
(inaudible) out of the blue, you receive a due process and

you don't really know (inaudible) you realize it's just a money game. It's just running you bankrupt, and so for me it was -- you know, the whole -- then I began to read and -- you know, I am literate, but it's still a (inaudible). It's different; it's not my field.

You know, and I am (inaudible) but it's still not -- you know, I can understand technology, but it's the (inaudible). And what they said about it's not a black letter of the law like somebody said. It's the (inaudible) because, like, to me if it's digital I would say, okay, one plus one is always two, but it's not because I read some cases -- where hearings (inaudible) parents and the ruling was vary harsh against the parents. That's what put me off the (inaudible).

And then the cases that went for the district, I don't -- I (inaudible) compare apples with apples. Okay. This is a -- or this (inaudible) what do you call that -- (inaudible) against the parent, and the ruling was so harsh. And this went against the district but the rulings was so much milder.

So it just seems like -- just coming from an outside perspective, that the scales are always tilted against the parent. And if OAH can do something to -- and then imagine that I know of (inaudible) workshop and I've met a lot of parents, and Spanish is not the only language.

There's a lot of new immigrants coming into the country.

And there are people from southwest Asia whose -- you know,

(inaudible) translation of that (inaudible). But they are

so afraid, so they end up accepting something.

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I (inaudible) it's not so much OAH, it's the long term fear of future that has an (inaudible) that's autism, that's one (inaudible). I mean, if you don't do something better about the process, about special education, imagine I mean, that's the new number that came out that 20 years. one in fifty will be diagnosed or is being diagnosed on the Imagine 20 years later we will have a population spectrum. of -- you know, our future population without proper education whose parents have (inaudible) because of this due processes so (inaudible) and because the district have the money, I don't think they (inaudible) but they do have the money to file. But parents cannot always because getting representation is so expensive. I mean, it's unbelievable.

So there should be (inaudible) to make more parent represent themselves, and I don't know the solution, I do (inaudible) recommendation, but I also see the points that you're making and I know it's not a simple process. But if you don't venture with the difficult process now, (inaudible) left with a generation with lots of problems.

And solving those problems later, in 20 years, in 25 years, is going to be hard on anyone -- the community, the school

district, everybody.

You know, they say it takes a village to raise a child; it truly does take -- and especially a special needs child. So if there something in OAH -- you know, some examples were like, you know, my district filed and they asked (inaudible). We have a genuine reason to (inaudible) continuance the (inaudible). Simple things like that.

Some day there should be -- I -- because I can't (inaudible) the word, I just feel that there is a (inaudible) of how many filing are being filed, that kind of -- you know, flags the system and gives you -- again, my background is economics -- statistics always give you some information, and if there is something of (inaudible) something, you know, but at least making the first (inaudible) to what's making the process easier and encouraging unrepresented parents to be in the process in the hearing would help it.

Because right now I don't think justice -- I mean, we are -- like somebody mentioned, I think it became (inaudible) getting lost in all the (inaudible) and stuff.

This whole process exists to educate the child, and we are -- I think somewhere we are losing that.

Our focus should be the child getting timely education, and you know -- and support, and that support isn't (inaudible) if we can do anything to alleviate -- and

1 the child's first support is always the family. 2 not like the parent, but the parent is, and keeping the 3 child and the parent is more economically efficient than trying to (inaudible). So that's -- I don't know if -- all I've said is I 5 6 do understand the concerns, but I highly (inaudible) Ms. Murai's, at least, suggestion to bring in this to the 8 forefront because it's the -- there are a lot of 9 unrepresented parents who are not getting justice, and their children and not -- and it's not benefitting the community 10 and society and (inaudible). 11 12 ADMINISTRATIVE LAW JUDGE BREEN: Thanks, Ms. Any other public comment before we turn it back to 13 Northern California? Okay. Hearing none, Judge Kopec, back 14 15 to Northern California. 16 ADMINISTRATIVE LAW JUDGE KOPEC: Actually at this 17 point I turn it back to Southern California to go ahead and 18 vote. 19 ADMINISTRATIVE LAW JUDGE BREEN: I have -- I 20 immediately had to hands up upon your lets vote suggestion. 21 Are we ready, or do we want to go -- we're going to go back 22 to more committee member comment? 23 ADMINISTRATIVE LAW JUDGE KOPEC: Do you have

I do, and I'll

ADMINISTRATIVE LAW JUDGE BREEN:

committee members who need to comment?

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1 just make the suggestion; we've got to keep it brief only 2 because there's more to cover on the agenda. Correct? 3 ADMINISTRATIVE LAW JUDGE KOPEC: Right. And we're 4 long overdue for our mid-morning break. So --5 ADMINISTRATIVE LAW JUDGE BREEN: Right. All of 6 those concerns together. So --ADMINISTRATIVE LAW JUDGE KOPEC: I quess what I 8 would emphasize is that we need to limit the comments to any 9 new information rather than rehashing what's already been 10 said. 11 ADMINISTRATIVE LAW JUDGE BREEN: Okay. With those 12 limitation in mind, any further comment from the Southern 13 California committee? And Ms. Adams was first? Mine is just a question. 14 MS. ADAMS: Just if we 15 could clarify the motion, because we've had a lot of 16 discussion and good thoughts about whether the Advisory 17 Committee should be involved, so I'm wondering are we going 18 to split the motion out just into whether it's more outreach 19 or specifically to include the Advisory Committee? 20 ADMINISTRATIVE LAW JUDGE BREEN: Okay. And, Judge 21 Kopec, do you want me to address that now? 22 ADMINISTRATIVE LAW JUDGE KOPEC: Yeah. I mean, 23 it's my understanding --24 ADMINISTRATIVE LAW JUDGE BREEN: The question was

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-- go ahead --

1 ADMINISTRATIVE LAW JUDGE KOPEC: Go ahead, Judge 2 Breen. 3 ADMINISTRATIVE LAW JUDGE BREEN: Oh, no -- I was 4 going to reiterate it as the proposal as stated was -- it 5 wasn't split out, it was that OAH begin doing outreach to 6 parties and that advisory committee members also participate. That's the way I understood the proposal. Is 8 that right, Judge Kopec? 9 ADMINISTRATIVE LAW JUDGE KOPEC: And I added that Advisory Committee members participate as appropriate. 10 you know, that would include -- you know, that they would 11 12 understand their role, that they would do it as they were 13 available, that type of thing. ADMINISTRATIVE LAW JUDGE BREEN: 14 Okav. Does that 15 answer your concern, Ms. Adams? 16 MS. ADAMS: I think so. Thank you. 17 ADMINISTRATIVE LAW JUDGE BREEN: Okay. Ms. Murai? 18 19 Yeah -- I mean, I quess because it's MS. MURAI: 20 my motion I just kind of want to clarify. That I just think 21 this would be a starting point and that I -- it's not OAH 22 training -- it's not trainings that are going to explain how 23 to enter evidence. That's Valerie's concern. It's 24 trainings that will just explain the procedure; resolution 25 session is 14 days within the filing -- you know, exhibits

have to be submitted at this date. It's what's in the guide; it's nothing taken out. And I just want to clarify that.

I'm not saying that the black letter law is the (inaudible) it's just -- and I agree about (inaudible) is different, but I think there are certain things, just basic things, that are not known and that's what prohibits certain sides from, you know, going forward.

So that's just want I want to clarify, is I'm not suggesting at all that we're giving legal -- well, it is legal advice in that sense, but I'm not suggesting that we're explaining how to enter evidence. That's -- I don't think that would be appropriate.

And finally just to clarify, parents concerns about UPL, I don't think UPL should be (inaudible) of law, and that's why I suggested the idea that if this recommendation is -- is that OAH likes it that the parents would be paired with people so that they're not out there.

And one the suggestions that I thought in my mind is maybe we can have the video done by OAH and that video can just presented at -- you know, forums that parents attend. And so it's not a live person talking, but it's that video. But just something, it's a starting ground, just so we can outreach to the parents and that they know -- they know of their rights. I'm done.

ADMINISTRATIVE LAW JUDGE BREEN: 1 Okay. And -- and 2 -- I got another hand, and again, let's keep it guick, Ms. 3 Adams. 4 MS. ADAMS: Sorry. So as appropriate 5 participation, that's what I'm having trouble with. I quess 6 it's very vague. So it would just be determined -- I think our committee, if we do participate, should be very limited. 8 And so if that's what as appropriate means -- I'm not really 9 sure. 10 ADMINISTRATIVE LAW JUDGE BREEN: Okay. Ms. Adam's comment, Judge Kopec, was on use of the work appropriate in 11 12 the proposal. 13 ADMINISTRATIVE LAW JUDGE KOPEC: Actually what I will do is I will defer to Ms. Murai, if she would like to 14 15 restate her recommendation so that everybody understands 16 what will be voted on. 17 MS. MURAI: That OAH begin doing outreach to the 18 community and Advisory Committee members participate as 19 appropriate, that's what Judge Breen said --20 ADMINISTRATIVE LAW JUDGE BREEN: In other words, 21 Ms. Murai, final tweaks to the proposal before we vote. 22 MS. MURAI: How about this? OAH began [sic] doing 23 outreach to the community and there will be further discussion as to how to establish it, or something like 24

So -- because I don't want this to be -- I hope this

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recommendation passes because I just -- I don't want -- like 1 2 I see your vagueness with -- as appropriate too, so I'm trying to help -- what do you suggest? 3 4 MS. ADAMS: (Overlapping) just dropping out the 5 Advisory Committee for starters and --6 MS. MURAI: Okay. -- then if that's to be determined MS. ADAMS: 8 later, that could be a separate motion that's (inaudible) 9 having a little trouble with --10 MS. MURAI: Okay. Yeah, that's fine. That OAH begin doing outreach to community through trainings --11 12 through parent trainings --13 ADMINISTRATIVE LAW JUDGE BREEN: Okay. 14 Kopec, did you hear that? It's basically a proposal to 15 modify the recommendation to -- to read only that OAH begin 16 doing outreach to the community. And anything to add on 17 that, Ms. Adams or Ms. Murai? 18 MS. MURAI: I mean, my only reason why I included 19 the Advisory Committee members is because when I looked at 20 the website we did have a community outreach project, but it 21 was cut because of budgets, and so that's why I'm trying to 22 figure out how we can still revamp it, but take into 23 consideration the budgetary constraints. 24 ADMINISTRATIVE LAW JUDGE BREEN: Do you want to

change it to OAH begin doing outreach to the community and

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1	consider using Advisory
2	MS. MURAI: Yes.
3	ADMINISTRATIVE LAW JUDGE BREEN: Committee
4	members? Consider using Advisory Committee members as
5	participants? Does that work for you?
6	UNIDENTIFIED FEMALE: Yeah.
7	ADMINISTRATIVE LAW JUDGE BREEN: Okay. Is that
8	seconded? Mr. Economou you still second that?
9	MR. ECONOMOU: Yeah.
10	ADMINISTRATIVE LAW JUDGE BREEN: Okay. Does that
11	work for you, Judge Kopec?
12	ADMINISTRATIVE LAW JUDGE KOPEC: If that's I
13	mean, that's fine. I think everybody it's very clearly
14	stated, and I think we're ready to vote.
15	ADMINISTRATIVE LAW JUDGE BREEN: Okay. Okay. In
16	Southern California voting on the proposal as just stated,
17	all in favor? That's Lally, Adams, Miry, and Economou. And
18	against? And that's Ms. Dalton. Okay. And turning it over
19	to Northern California for voting.
20	ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Northern
21	California, all those in favor please raise your hand. And
22	we have nobody in favor. All those opposed? And that's all
23	members. Okay.
24	As I indicated, we're long overdue for what I had
25	planned as a mid-morning break. Our clock indicates it's

ten to 12:00. What I'd like to do is take ten minutes,
resume at 12:00 and then rest of the agenda I'm hoping can
be fairly straightforward, in that I just want to provide
some information to the committee about some changes to our
forms. Okay? We'll be in recess for ten minutes.

ADMINISTRATIVE LAW JUDGE BREEN: Thank you, Judge Kopec.

## (Off the Record)

ADMINISTRATIVE LAW JUDGE BREEN: Okay. We're ready, Judge Kopec.

ADMINISTRATIVE LAW JUDGE KOPEC: All right. We have returned from a short break. And now we are turning to -- I guess it would be the OAH portion of the agenda.

The items identified are some revised forms. This is in agenda item 3-D. There are four revised forms that I just want to bring to your attention and highlight the changes. These revisions were made in an effort to provide to -- actually to answer some of the concerns that have been expressed today about providing additional information to all parties, including -- oh, I'm sorry -- before I get there, Judge Varma reminded me I skipped over item 3-C.

So actually this is an item where I am looking for feedback from the committee. And it has to do with one of our forms. We are looking at all of our forms. And we currently identify on the initially scheduling order, we

assign each case that has mediation to an Administrative Law Judge mediator. And I -- this was decided a while ago at the beginning of the program, and I believe it came out of a recommendation from this committee so that the parties would know who the mediator was going to be.

As any of you who have participated in a mediation and due process hearing, you are aware that because of the fluidity of calendar, and particularly during times like now when we are very, very busy, we are reassigning mediators. Either reassigning different Administrative Law Judges as mediators, or assigning -- reassigning it from an Administrative Law Judge to one of our pro-tem Administrative Law Judges.

So in looking at that process we are considering not assigning mediators at the initial scheduling order.

And as you know that initial scheduling order is set out --sent out immediately upon a case being filed. So the two main reasons are realizing that I must -- you know, off -- I believe that in a very small minority of cases does that initial mediator assignment remain the same.

And secondly, in having that process, there is a workload. We have an analyst who -- and this -- the clerks -- actually, no, the analyst makes the assignment, the clerks send the information to the analyst, she has to then look on the calendar, identify which judge is available, and

then assigns it.

And then as either Judge Newlove or myself, who have been doing the central calendaring, we then when we come to finalize the calendar probably notice that that ALJ has multiple items, and at that time something has to be reassigned. And so the mediator changes.

So I do know -- particularly I'm very aware of the fact that since this was in -- we started this process in response to concerns from the community, I would be very interested in your thoughts concerning whether you would think that -- what impact, frankly, if we were to not assign the initial mediator in that scheduling order, what impact that might have, if any, on having matters go through the Office of Administrative Hearings.

So starting in Northern California, does anyone have any comments about it? Ms. Gutierrez?

MS. GUTIERREZ: Well, we -- I do like to know who is going to be the mediator prior to mediation, and I'm trying to remember what your initial process was, if you could maybe go back to that. I thought initially OAH would let us know who the mediator was before mediation, but perhaps not with the initial scheduling order.

Of course, anything that can be done to ease the burden of your staff, to make OAH more effective, I think is helpful to all of the parties. But I do think that there is

some value in knowing who the mediator is prior to mediation. So that people can request changes if necessary. So what would be a possible alternative to the current process?

ADMINISTRATIVE LAW JUDGE KOPEC: What -- currently once anything is assigned, whether it be at the time of the initial scheduling order or later, there -- it's immediately -- and I believe it's in real time, will show up on our calendar, which is accessible through the web. So that is one thing.

The second thing is that prior to the mediation, usually within a week, either the assigned mediator, ALJ mediator, or his calendar clerk will contact the parties to find out whether the mediation is going forward. And then if it is a mediator who's making that call, we'll do any mediation convening, find out what (inaudible) discussion have happened, and whatnot.

So those are the two other opportunities for parties to be aware of who the assigned mediator is. And that was also part of our thinking. So, Ms. Gutierrez?

MS. GUTIERREZ: Thank you for sharing that and reminding me of that. I would propose then that we go -- that that process that you've just described is sufficient, and that there's no reason to identify the name of the mediator on the initial scheduling order.

1 MS. MULHOLLEN: And I agree, because particularly 2 lately, even who's on the calendar on the day of the 3 mediation is not who shows up. And -- well, I mean, that's 4 just -- it happens, right? You know, more so this spring 5 than I've had before is a lot of my parents are very 6 proactive, so they try find things out about the mediator, and then they're very confused when the mediator doesn't 8 come in, because they haven't discussed it with me. 9 So it's sort of -- I agree with Marcy, it would be nice to know ahead of time who it is, but it's sort of --10 because of the way the system works, it's sort of more 11 12 problematic than it's worth right now to have the mediator 13 listed. So I agree with her, as that the calendar system 14 makes more sense. 15 ADMINISTRATIVE LAW JUDGE KOPEC: Okay. 16 Gutierrez, do you want to propose that as a recommendation 17 or just as a discussion item? MS. GUTIERREZ: As a recommendation. 18 19 ADMINISTRATIVE LAW JUDGE KOPEC: Okay. So your 20 recommendation is that -- that --21 MS. GUTIERREZ: The initial --22 ADMINISTRATIVE LAW JUDGE KOPEC: -- OAH no longer 23 identify the mediator on the initial scheduling order, and 24 then -- basically that's it because the other processes will 25 inform the parties, hopefully give them a more accurate

1	assignment as we get closer to the mediation. Is there a
2	second on that?
3	MR. NEUSTADT: Second.
4	MS. MULHOLLEN: Second.
5	ADMINISTRATIVE LAW JUDGE KOPEC: Okay. We have
6	both Mr. Neustadt and Ms. Mulhollen. Okay. Any additional
7	discussion here in Sacramento?
8	MR. NEUSTADT: Just one, if I may, one little
9	suggestion is that we somehow inform folks as to why this
10	change is being made so that they don't see a blank and
11	wonder what's going on. Just some kind of communication.
12	MS. MULHOLLEN: So you mean on the so if
13	they're used to seeing the name on it, you want them to
14	somehow indicate so it says, like, TBA, or TBD, or
15	something?
16	MR. NEUSTADT: (Overlapping).
17	ADMINISTRATIVE LAW JUDGE KOPEC: Okay. So where
18	we currently have the initial mediator assigned we can just
19	say to be TBD, which is sometimes what happens anyway.
20	Okay. Would that be an amendment to the recommendation?
21	MR. NEUSTADT: If that's acceptable to Marcy?
22	MS. GUTIERREZ: Sure.
23	ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Any
24	additional comment here in Sacramento? All right. Judge
25	Breen?

ADMINISTRATIVE LAW JUDGE BREEN: Okay. Starting with the committee members, any additional comment on that proposal for Southern California? Ms. Murai?

MS. MURAI: (Inaudible) would be willing to amend the recommendation to also include that OAH will no longer identify the mediator in the initial scheduling order, but upon filing of the due process within a certain amount of calendar days we'll put it on the schedule? On the calendar that's also -- that's on line? And also that the person will call.

Because I've had -- most of the time I've had clerks call me, but sometimes I don't. And so it would just be helpful that if we're taking away one process we make sure that there's another process. Does that make sense?

So I guess -- because I think that -- just as a safeguard that will -- it will be on the -- I've never had a problem with it not being on the calendar. It's always -- my cases are on the calendar. But I think I haven't always been called, and contacted, and so I think just make sure that that process is (inaudible) because I actually think calling by the clerk is a better process anyways than the initial scheduling order, because I agree with you, the mediator always -- it does change. So I don't -- does that make sense?

ADMINISTRATIVE LAW JUDGE KOPEC: Actually I'm not

sure what your recommendation is. You indicated that --1 2 MS. MURAI: So I quess --3 ADMINISTRATIVE LAW JUDGE KOPEC: You're okay with not including it in the scheduling order, but within a 4 5 certain number of days that we would assign it; so do you 6 have a specific timeframe that you're interested in? MS. MURAI: What -- I'm not sure -- I mean, I 8 don't have whatever the (inaudible) I don't -- because I've 9 never had a problem where my cases aren't assigned. always look it up (inaudible) so I think -- I don't know 10 what -- how -- whatever the timeframe currently is. I don't 11 know what -- I don't have (inaudible) --12 13 ADMINISTRATIVE LAW JUDGE BREEN: Judge Kopec, can 14 I address that question? 15 ADMINISTRATIVE LAW JUDGE KOPEC: Certainly. 16 ADMINISTRATIVE LAW JUDGE BREEN: It kind of goes 17 back to the introduction, and Ms. Murai was saying, you 18 know, what's the current practice? And that was part of the introduction, was the current practice, yes, a mediator will 19 20 be selected on most initial scheduling orders; however, due 21 to the rapid changes on the calendar by settlements, and you 22 know, ALJ's get off in hearings, that's going to change 23 generally what -- you know, you -- amongst practitioners you 24 all know it changes. 25 So that's -- that was the whole premise, was that

we're sending out a notice, but that's not coming true. 1 2 so now I understand you to be saying you still want us to do 3 that initially, but within a certain number of days of the scheduling order? 5 Well, I think what I'm saying is that MS. MURAI: it -- I can -- the initial scheduling order would not have a 6 mediator's date -- mediator, but that it will be available 8 online. Like within a certain period. Does that make 9 sense? So that --10 ADMINISTRATIVE LAW JUDGE BREEN: Okay. (Overlapping) say I filed this Friday, 11 MS. MURAI: 12 the initial scheduling order -- let's say I receive it 13 within a week and it doesn't have the mediator, but at least -- you know, maybe what's better is maybe like prior to five 14 15 days before the mediation that the assigned mediator will be 16 listed the calendar? 17 ADMINISTRATIVE LAW JUDGE BREEN: Okav. let me re-summarize. The -- I understand Ms. Murai's 18 19 proposal is to modify that OAH would assign a mediator 20 within five days prior to the mediation and post that. Is 21 that correct, Ms. Murai? 22 MS. MURAI: Yes. 23 ADMINISTRATIVE LAW JUDGE BREEN: Okay. Okay. And 24 anything further you want to add on that?

Ms. Gutierrez, is

ADMINISTRATIVE LAW JUDGE KOPEC:

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1 that acceptable amendment to you? 2 MS. GUTIERREZ: I just think it's unnecessary, and 3 I think it will be more cumbersome on OAH. I of course -- I think we've all agreed that, at least (inaudible) 5 discussion, that we'd like to know who the mediator is 6 beforehand, but it sounds like you already have a procedure in place that will allow us to know who the mediator is and 8 I don't know if we need to set an arbitrary timeline, 9 because you guys already have so many other timelines to 10 follow. ADMINISTRATIVE LAW JUDGE KOPEC: 11 Okay. So you 12 would not accept that amendment? 13 MS. GUTIERREZ: No. ADMINISTRATIVE LAW JUDGE KOPEC: 14 15 MS. MULHOLLEN: Can I ask a clarification? ADMINISTRATIVE LAW JUDGE KOPEC: Just one minute. 16 17 Ms. Murai, after we vote on this, if you want to present 18 your recommendation and we can vote on that separately, that's what we'll need to do now since Ms. Gutierrez does 19 20 not want to amend her recommendation. Ms. Mulhollen, did

confused. Does the taking the name off the initial scheduling order change the procedure on (inaudible) the mediator would still be assigned?

you have a point of procedure, or --

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MS. MULHOLLEN: Well, I -- well, I was a little

ADMINISTRATIVE LAW JUDGE KOPEC: 1 No. The 2 mediator --3 MS. MULHOLLEN: Oh, okav. 4 ADMINISTRATIVE LAW JUDGE KOPEC: What will happen 5 is that the mediator will not be assigned a week -- as soon 6 as we -- within a week of getting the case, which is when the scheduling order goes out. The general practice is that we begin finalizing the calendar one week ahead of time. 9 all this week Judge Newlove has been working on the calendar. Usually by Friday the goal is to have everything 10 on the calendar, and then as you know, as the week 11 12 progresses cases settle, continuances come in, and so 13 generally you will have an assigned mediator the week prior, and then it may change as hearings go forward, mediations 14 15 drop off, there's -- all of that. 16 So you know, our intent is always for the public, 17 and for the sanity of our judges, and pro-tems, to get that 18 schedule finalized as soon as possible. So that is the current practice and the -- my plan would be to continue 19 20 that practice. Okay. 21 So returning back to Southern California, any 22 comments on the recommendation from committee members? 23 ADMINISTRATIVE LAW JUDGE BREEN: No further 24 comment from committee members. Any comments from the 25 public?

ADMINISTRATIVE LAW JUDGE BREEN: Okay. Mr. 2 Atwood, did you want to comment?

MR. ATWOOD: I agree that it's pointless to schedule the thing at the time of the order. So that shouldn't be done. Simply because there was no (inaudible) needless changes or we're in conflict anyway.

But mediation is fundamentally different from a hearing in a couple of ways. For one thing it's completely voluntary. And it's also a very important place where an awful of lot of (inaudible) things get settled. I've seen very difficult things settled in mediation. So the mediation process can be comfortable for everybody involved; it's going to save a lot of aggravation and (inaudible) for everyone, especially for the hearing office.

So I have parents (inaudible) and so a mediator that the parents are afraid of does jeopardize mediation. The point -- one thing I'd like to get thinking about is, first off, certainly don't assign a mediator right away, and secondly, since this reflects reality anyway, it might make sense to say the mediator is going to be one of these two or three. And if anybody really hates one of those mediators, they should be able to say to OAH, could we really do without this person?

It would not be -- it would not be a preemptory challenge, you can't just bounce them, but you could say to

OAH, you know, one of the parties -- well, you know, I'm
afraid of this mediator, I don't like this mediator,
(inaudible) somebody else. So the chances of a mediator
arriving, especially unrepresented parents, are (inaudible)

5 be afraid of would be greatly improved.

It would give you some flexibility in who you actually send, nobody would ever be completely surprised by finding a wholly different person show up at the mediation, and that would improve the chances a lot of times for -- for the parents and everyone to be able to settle down and work the thing out.

Because people -- the (inaudible) make people are is that you'll get the substance of thing, and so you can make people less jumpy then (inaudible) less hearing.

ADMINISTRATIVE LAW JUDGE BREEN: Any other public comment? Okay, Judge Kopec, no further public comment from Southern California.

ADMINISTRATIVE LAW JUDGE KOPEC: Any public comment here?

MS. MCNOLTY: I just have one. Linda McNolty (phonetic). It's less about notification, more about scheduling. I just would like -- when scheduling, if possible -- I know how difficult it is, but to consider not having pro-tem judges when a parent is in mediation only, because they -- I feel like they're already disadvantaged by

not having counsel representative and I just think to not
have a pro-tem judge whenever possible might be a good
suggestion.

ADMINISTRATIVE LAW JUDGE KOPEC: Thank you.

Anything further? Okay. Let's go ahead and take a vote in

Northern California.

And as I understand Ms. Gutierrez's recommendation it is that no -- OAH no longer indicate the mediator on the initial scheduling order, but instead we will use the acronym TBD, to be determined, and part of that is also we will continue our regular practice to assign a mediator as soon as possible, that the identity of the mediator is indicated on the website, and then if any confirming or convening calls were made at that time, we will indicate who the mediator is.

Okay. All those in favor in Northern California, please raise your hand. And it is unanimous. And Judge Breen, Southern California?

ADMINISTRATIVE LAW JUDGE BREEN: All those in favor? And that is unanimous as well. All five.

ADMINISTRATIVE LAW JUDGE KOPEC: Terrific. Thank you very much. I appreciate the input. All right.

Now, let's turn to item 3-D, which has four separate subparts, as I started indicating, that we were in the process of revising many of our forms to provide as much

information as possible concerning our procedures to give parties, in particular non-represented parties, an idea of what to expect.

And we realize that for those of you who appear regularly before OAH you may be very familiar with these practices and policies, but certainly for non-represented parties, or for districts who do not appear regularly before OAH, we just want to provide the information, a clerical — the calendar staff is always available to answer any questions, either generally or specific procedural questions, but the idea is to make the information available as soon as possible in the process.

So the first is OAH's request for a continuance of initial special education due process hearing date, and initial mediation date. This is the request for a continuance form that is sent out in the opening packet and that is available on the website. The first thing we did is to make it clear that it can also be used for mediation only cases. It — there's nothing ever prohibiting it, but I just wanted to make the point that it can be used to request a continuance for mediation only.

It provides information about the days and times that mediations, pre-hearing conferences, and hearings are scheduled. This information is on our website, but I thought if -- particularly for non-represented parties, it

would be helpful to know, for example, that pre-hearing conferences are scheduled on Mondays and Wednesdays at 10:00 and 11:30 p.m. -- I mean, 10:00 and 1:30 p.m.

And it also clarifies the specific order, so that the form will indicate whether the continuance is granted, which means that those dates that are requested will -- were granted, and those are the new dates. It will indicate whether the continuance has been granted, but some or all of the requested dates have been changed. And this is done for operational needs when the calendar is particularly impacted. And then indicating whether the continuance has been denied. And as always there is some explanation given, in terms of whether continuances are denied.

Any questions about that? Concerns? Comments? Anything in Southern California?

ADMINISTRATIVE LAW JUDGE BREEN: No comments from the committee.

ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Moving on, perhaps the -- certainly the largest -- the number of changes in our initial scheduling order, because currently, as designed, it really does intend to provide a roadmap and as much information as possible. I know it is already a lengthy document, and I must confess that the changes we have made did not shorten it, but added some additional information.

But again, the hope is that providing this information as early as possible in the process will help everyone. And so this is the scheduling order that we just discussed which is set out -- sent out to the parties when cases are opened. You know, our protocol is that cases are opened within 48 hours. So hopefully your receiving it within the first week that a case is filed.

As to continuances, we make it clear that we are encouraging the use of the now modified OAH request for continuance form, and we do provide some instructions, in terms of filling out that form, and what part you filled out, depending upon whether you just want to change a mediation, or if you want to change all the dates. We also explained the rules, the law concerning preemptory challenges, indicating that a peremptory challenge, each party gets one, you need to make it at the commencement of the pre-hearing conference, and it also indicates that if OAH reassigns a pre-hearing conference due to a reason other than a preemptory challenge, that a preemptory challenge must be made noon the business day prior to the pre-hearing conference.

Which for those of you attorneys and advocates who are familiar with our general OAH regulations, this is -- allows for a preemptory challenge a little bit later in the process than what's currently provided in the regulations.

And given, again, the fluidity, sometimes at the last minute of our calendar, we felt that we needed to give folks a little extra time.

It also provides information regarding the available resources that are on our website, like our parents manual, or flyer, information about mediation, and it gives the link to the special education resources page on our website. It also provides information concerning settlement.

There was always a paragraph at the end of the order concerning settlement, but we provide some detail concerning how -- what is required and how the parties need to go about informing OAH of a settlement in order to vacate the dates. And in general it needs to be in writing, we need a withdrawal from the party filing the complaint.

If you have a settlement agreement that does not require school board approval, we need a copy of the signature page, And -- showing intent to withdraw, or again we need a withdraw from the filing party. And then for a document that requires school board approval in addition to the document -- the signature page, we also need the date of the board meeting.

And for those of you have either practice regularly or have had hearings with OAH within the last several months. This is not new, this is basically

reiterating what our policy and practice has been, with the hope that everyone will have it at the beginning and it will be very clear what you need to do in order to vacate your dates when a matter has settled.

In addition, there is a paragraph clarifying the requirement for service, specifically indicating that all documents that are sent to OAH have to go to all the parties. We encourage that documents be submitted by fax and indicate that if you do send something in by fax you don't have to send it in my hard copy.

Finally, we have a -- and this is the one area that I believe is new, as a result of some recent experiences, and it provides information concerning whether any party feels that there is a need for security for either the mediation or the hearing.

We request that the -- the request for security come in writing to OAH, which means a copy is also sent to the other party. We ask for a very brief description of the nature of the request. And the dates and times that security is needed. And this would also pertain if one of the parties obtains security, for example, a school district, that they inform OAH and then of course inform the other party that security will be there. And that is it as to the scheduling order.

Do we have any comments, questions, here in

Northern California? Yeah, Ms. Gutierrez? 1 2 MS. GUTIERREZ: One question. When -- are these 3 new forms already being used, or are they going to be used, like, in a week or so? 5 ADMINISTRATIVE LAW JUDGE KOPEC: They are not 6 being used because I wanted to get any input from the advisory committee to see whether you had any concerns. 8 They are basically ready to go. The plan will be that they 9 will be used -- and for example, the request for a continuance form will be posted on the website, the English 10 version will go up right away, and then of course, as with 11 12 all documents on our website, we will go ahead and translate 13 it into the five most common languages. But as soon as they 14 can be uploaded into our system, we will be -- you will be 15 seeing them. 16 MS. MULHOLLEN: Is there a way to address Miho's 17 concern about the parents missing deadlines? Because it's -18 - you know it -- pages of here's what to do -- here talking about -- is there a way to highlight or bullet point time 19 20 lines? You know, evidence must be exchanged within five 21 Just so the parents -- that pops out at them? 22 ADMINISTRATIVE LAW JUDGE KOPEC: Actually that's 23 already included. 24 MS. MULLHOLLEN: Okay.

There is a

ADMINISTRATIVE LAW JUDGE KOPEC:

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paragraph that talks about pre-hearing conferences, it indicates that pre-hearing conference statements are due three days before, what we need in that, and also included in that is the exchange of documents and witness list. So yeah. Anything else here in Northern California? All

right. Judge Breen?

ADMINISTRATIVE LAW JUDGE BREEN: Any comments from committee members in Southern California? No comments.

ADMINISTRATIVE LAW JUDGE KOPEC: Okay. The next form is the expedited scheduling order and the dual scheduling order. The dual scheduling order is when a party -- a parent request and raises issues that are entitled to an expedited hearing, having to do with the disciplinary process, and then also raise regular issues -- say for example a denial of FAPE for failing to provided needed services or failing to assess.

We made very clear -- we clarified the fact that as to the expedited portion, generally continuances are not going to be available because of the timeframe, and indicate -- basically indicate that the continuance won't be available and further indicate that if the circumstances for a continuance in an expedited case have to allow that the hearing begins within 20 school days of the date that we get it.

And we -- as those of you who have participated in

expedited hearings know, that the date that OAH generally assigns to an expedited hearing is the 19th or 20th day anyway, to provide as much -- you know, a period of preparation for the parties as possible. So usually realistically a continuance is just not possible.

And there was some ambiguity and questions about that in our form, and we wanted to make that very clear.

And then -- I won't reiterate all the other changes, but basically the same changes we talked about, in terms of security and settlement, and the use of our continuance form, for the regular scheduling order, were also put into the expedited scheduling order and the dual scheduling order. Any comments, Northern California, about that?

Southern California?

ADMINISTRATIVE LAW JUDGE BREEN: Okay. No comments from the committee members.

ADMINISTRATIVE LAW JUDGE KOPEC: Okay. And finally, the notice of mediation without due process hearing, which is short hand notice -- referred to as the mediation only, again -- actually, it includes the same information concerning continuances, encouraging use of the forms, giving information about when mediations are held, clarify requirements about services, that whatever is sent to us needs to be sent to everybody, and also provides information about the request for security process.

So any comments? Northern California? Southern 1 2 California? 3 ADMINISTRATIVE LAW JUDGE BREEN: No comments from 4 Southern California. 5 ADMINISTRATIVE LAW JUDGE KOPEC: Okay. That 6 concludes the agenda. I -- this is an opportunity for public comments. And I'll start in Northern California. 8 Any additional public comments about items not discussed 9 during our meeting? No? Okay. How about Southern 10 California? 11 ADMINISTRATIVE LAW JUDGE BREEN: Okay. Southern 12 California, and I -- okay, and we have a Spanish speaking 13 participant, Ms. Diaz. She's being assisted by an interpreter. 14 15 MS. DIAZ THROUGH INTERPRETER: On behalf of Ms. 16 Diaz, this is what Ms. Diaz wants to say. The main reason I 17 came here to mediation -- I mean, to this committee because 18 it was to just request that every document that I get from 19 OAH, everything that has to do with mediations, be sent to 20 me in Spanish (inaudible). 21 ADMINISTRATIVE LAW JUDGE BREEN: Okay. On the 22 Northern California end, were you able to hear that? 23 ADMINISTRATIVE LAW JUDGE KOPEC: Actually, it's a little bit difficult to hear. Can it be summarized perhaps? 24 25 ADMINISTRATIVE LAW JUDGE BREEN: I can, and on

behalf of Ms. Diaz through the interpreter, correct me if 1 I'm not properly addressing -- I'm going to slow down 2 3 because we're using an interpreter. 4 Ms. Diaz's comment was that her main reason for 5 coming here today was to reiterate that she basically needs 6 to get all documents in Spanish, and I think that's the comments being made, I think, on her behalf and other 8 Spanish speakers. 9 MS. DIAZ THROUGH INTERPRETER: Yes, that's correct, Your Honor. 10 11 ADMINISTRATIVE LAW JUDGE BREEN: Okay. And we 12 verified through Ms. Diaz that that's a correct summary. 13 ADMINISTRATIVE LAW JUDGE KOPEC: Thank you. Anything further in Southern California? 14 15 ADMINISTRATIVE LAW JUDGE BREEN: Further public 16 comment? And I see Ms. Pusgar; go ahead, Ms. Pusgar. 17 MS. PUSGAR: Well, I was just -- I know that there 18 was a lot of discussion about taking the process and then 19 (inaudible) but again it's all like (inaudible) a foundation 20 is going to be even (inaudible) to show representation of 21 the timelines which regarding (inaudible) from making the 22 process simpler.

you know, when we design we always have one (inaudible)

because -- I'm just using the flowchart action because

So you have -- like one thing is that (inaudible)

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there's a process flow that follows. If you have that one thing, it's all summarized (inaudible) people understand the process and then go to the representative pages (inaudible), which I haven't read because (inaudible).

But you know, all though you say it's simple, so - and then we (inaudible) that would probably make the whole
process less daunting. You know, besides like (inaudible)
less daunting through. Less intimidated by the process. So
that was my reason to come.

But I see the process is and so I feel a -- you know, pictures speak better than words, so -- louder than words, so making that -- that would (inaudible) a lot of community much as the -- you know, I mean, people who have a challenge reading, lots of 50 pages, sometimes they can retain that information, it can be confusing because the words -- like (inaudible) there are so many words (inaudible). Once you start getting confused then you sort of get overwhelmed.

But I feel maybe you (inaudible) process and do a flow chart or some (inaudible) that may help the unrepresented parents especially.

ADMINISTRATIVE LAW JUDGE BREEN: Okay. And, like we did before, and just to deal with the acoustics, and you know, using a teleconference, Ms. Pusgar, I'm going to briefly summarize that, and correct me if I'm wrong.

Ms. Pusgar's comment was that OAH could consider using a -- either like a graphic chart or a flow chart, like what would be used at a software design, to summarize the scheduling points made in the scheduling order so that, you know, parents with literacy issues would have another way to try and understand the material.

Does that summarize it accurately, Ms. Pusgar?

MS. PUSGAR: (Inaudible) additionally, also the whole process from A to Z, and the whole -- you know, that was what Ms. Murai had brought up, and then we had a longer discussion, and I think that recommendation did not pass.

But to begin with making the whole process simpler, just the whole OAH process also could be (inaudible) could also be, you know, represented through -- the process could be represented through some flow charting, or some (inaudible).

ADMINISTRATIVE LAW JUDGE BREEN: Okay. And thank you for the clarification. The suggestion is also that, you know, for example, our parent guide could include a similar type of use of graphic organization, or flow chart, to explain the process.

Thanks, Ms. Pusgar. Any other public comment?

Okay. Seeing none in Southern California.

ADMINISTRATIVE LAW JUDGE KOPEC: Okay. We have several public comments that came in throughout

the meeting that I would like to read at this time.

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'Dear Committee, what is your committee doing to make the system fairer for families? system as it is set up is patently unfair and stacked against parents and children. long as there is unequal access to counsel, unequal access to experts, unequal access to witnesses, unequal access to even observing our children in their special education programs at school, the system is unjust. Teachers, even if they agree with parents about what is most appropriate for the education of our children, rarely side with the child or parents for fear of retaliation and reassignment. They are not going to testify against people who write their paychecks. How can parents be expected to compete against a system that is designed so that districts may use endless amounts of taxpayer money, our money, to fight us? don't care if they spend \$80,000 of taxpayer money to deny \$10,000 worth of tutoring services to a child. It is an insane, unfair People accused of murder are guaranteed the right to counsel, yet parents

1	of children with disabilities who are seeking
2	compliance with State and Federal disability
3	laws are not. Steps must be taken to make
4	the system more equitable.'
5	MR. NEUSTADT: Excuse me, Judge, can since
6	these are public comments can you read, please, who they're
7	from?
8	ADMINISTRATIVE LAW JUDGE KOPEC: Actually I am
9	not. I'm not going to identify they did not indicate
10	whether they wish to be identified so
11	MR. NEUSTADT: That's not subject to the Act
12	though?
13	ADMINISTRATIVE LAW JUDGE KOPEC: Actually, I
14	believe the public the Open Meeting Act provides that
15	people do not need to identify themselves.
16	MR. NEUSTADT: Thank you.
17	ADMINISTRATIVE LAW JUDGE KOPEC: If I'm not
18	mistaken. The next comment is
19	'How many times can a petitioner file an
20	amended complaint more than five days prior
21	to the due process hearing date, which will
22	case the due process hearing to be continued
23	into the future? Is there a limit? The
24	concern is that the petitioner, just to avoid
25	hearing, continues to add issues three to

1	four, to five times to avoid the hearing
2	date. These actions cause great difficulties
3	for scheduling witnesses and preparing for
4	the hearing date when it is continually moved
5	into the future.'
6	And then it says, 'How is the weather today?
7	It will be 89 and getting hotter here."
8	And the final comment, 'It may be a good
9	idea to limit the time on comments from members of the
10	public, or this may impact why committee members fail
11	to show up at meetings.'
12	Okay. That's the final comment. The next items
13	on our agenda is the date for the next Advisory Committee
14	meeting. We touched upon this earlier in our discussion and
15	I am proposing Friday, October 11th, which if memory serves
16	me, is the second Friday of October. Any known conflicts or
17	concerns about that date? I'll turn to Southern California.
18	ADMINISTRATIVE LAW JUDGE BREEN: Committee
19	members, any concerns about October 11th? There's how
20	about we give us about 15 to 30 seconds for
21	ADMINISTRATIVE LAW JUDGE KOPEC: Okay.
22	ADMINISTRATIVE LAW JUDGE BREEN: smart phone
23	and other checking.
24	ADMINISTRATIVE LAW JUDGE KOPEC: Okay. I turned
25	to you because that will was what was happening here.

ADMINISTRATIVE LAW JUDGE BREEN: 1 We did have a 2 comment, Judge Kopec, from Ms. Lally only pointing out that 3 it is before a holiday. 4 MS. LALLY: I'm just observing. It's not that I'm 5 not available on Friday, October 11th; I'm just noting that 6 for some people Columbus Day is a three day holiday, and you might have -- if attendance is one of our concerns, it might 8 not be wise to put it on the Friday before a holiday. 9 that's just -- you know, I do not have an objection to it or a scheduling conflict, I'm just making that observation. 10 11 ADMINISTRATIVE LAW JUDGE KOPEC: Okay. Thank you. 12 ADMINISTRATIVE LAW JUDGE BREEN: Okav --13 MS. MULHOLLEN: I would bring up if it's a weekend some of us who are travelling far would then be caught in 14 15 the traffic of people leaving to go away for a long weekend, 16 and I kind of would care about that on the way home. 17 ADMINISTRATIVE LAW JUDGE KOPEC: Okav. comments from Southern California? 18 19 ADMINISTRATIVE LAW JUDGE BREEN: No further 20 comments. And no one's expressed unavailability. 21 ADMINISTRATIVE LAW JUDGE KOPEC: Okay. So anyone 22 right now have plans so that this would be a problem? 23 At this point I will leave it as the -- as the meeting date. 24 If there is any change I will do that as soon as possible

and let the committee members know.

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At this point I'd like to once again 1 All right. 2 thank the Advisory Committee members and to encourage those 3 of you who -- this is the conclusion of your second year that you consider and reapply for the committee because it 5 ensures that type of continuity which I think we all benefit 6 from. I want to thank members of the public, both in 8 Sacramento and Van Nuys, and those of you who have been 9 following us on our webinar. So the meeting is adjourned. 10 ADMINISTRATIVE LAW JUDGE BREEN: Thank you. 11 ADMINISTRATIVE LAW JUDGE KOPEC: Thanks everyone. 12 13 (Whereupon, the meeting 14 was adjourned.) --000--15 16 17 18 19 20 21 22 23

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## CERTIFICATE OF TRANSCRIPT

This is to certify that I, Corinne Yanosy, transcribed the tape-recorded public meeting of the Special Education Advisory Committee dated May 10, 2013; that the pages numbered 4 through 106 constitute said transcript; that the same is a complete and accurate transcription of the aforesaid to the best of my ability.

Col

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June 16, 2013
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